



# Southampton County Public School Division COVID-19 Pandemic Continuity of Learning Plan

---

## Parent Manual

April 3, 2020

***Revised: April 22, 2020***

---

*\*Revisions include updates to the Southampton County School Division Communication and the SCPS Grading Process, which was approved by the SCPS School Board on April 13, 2020.*

## ADVISEMENT

Information within this document is current as of the moment published. Southampton County Public School Division leadership continues to monitor and adjust with ever-changing information, mandates, and updates on all levels. Instructional practices while provided in this comprehensive document, will continue to be reviewed and addressed based on the most current information available, and as it affects the unique needs of Southampton County Public Schools. The continued support of each faculty, staff, parent, and student in the division is greatly appreciated.

## **MISSION:**

The mission of Southampton County Public Schools through the combined efforts of staff, students, families, and the community is to ensure a quality education in a safe environment that will prepare students to be successful learners and productive citizens in an ever-changing society.

## **VISION:**

The vision of Southampton County Public Schools is that all students will be successful, productive, lifelong learners in an ever-changing world.

## **GOALS DURING THE COVID-19 PANDEMIC:**

Continuity of Health and Wellness

Continuity of Learning

Continuity of Feeding

Continuity of Pay

## MESSAGE FROM DIVISION SUPERINTENDENT

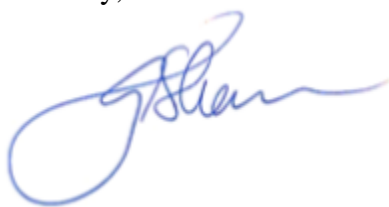
Dear Southampton County Public School Division Families and Staff:

During this unprecedented time, Southampton County School Division has developed a Continuity of Learning Guide for teachers, staff, administrators, students, and parents providing equitable educational opportunities for all students while prioritizing their health and well-being. The Continuity of Learning Guide is intended to communicate Southampton County Public School Division's goal and process to deliver ongoing and high quality academic and social emotional support for students and families throughout the school closure.

We acknowledge that distance learning cannot substitute for daily in-person instructional programs. Remote learning requires adjustments to the existing Scope and Sequence of our curriculum and adjustments to how instruction is provided and received. The Standards of Learning and Competencies were evaluated by teachers who determined which Standards and Competencies had been taught, not taught, and in need of review. Updated pacing guides and calendars were then created to ensure continuity of coverage through the end of the school year. These documents, along with a host of other information regarding the continuity of learning, are included and detailed in the guide.

As we continue to provide quality resources and instruction during this pandemic, communication is key. Open dialogue is vital to the success of students, teachers, families, and communities during this time. If you have any questions or concerns, please contact any member of the Southampton Administrative Team. Work and cellular numbers are provided for your convenience. Please take care of yourself and your loved ones during this time, and stay healthy.

Sincerely,

A handwritten signature in blue ink, appearing to read 'G. Shannon', with a large, stylized loop at the end.

Gwendolyn Shannon, Ph.D.  
Division Superintendent



**SOUTHAMPTON COUNTY PUBLIC SCHOOL DIVISION  
CONTACT INFORMATION**

*Constant Contact*

**OUR  
SOUTHAMPTON COUNTY  
ADMINISTRATORS' WORK  
CELL PHONE NUMBERS**

**Southampton School Board Office Number: 1-757-653-2692**

**DR. GWENDOLYN P. SHANNON**

Division Superintendent of Southampton County Public Schools  
1-757-653-4464

**DR. TONIA TAYLOR**

Director of Special Education & Student Services  
1-757-352-8951

**MRS. ALICE WILLIAMS**

Director of Marketing and Human Resources  
1-757-533-1152

**MRS. KELLI GILLETTE**

Director of Curriculum  
1-757-556-4890

**MS. DEBRA HICKS**

Director of Accountability and School Improvement  
1-757-419-1431

**MR. WILL MELBYE**

Interim Coordinator of Auxiliary Services & Transportation  
1-757-544-8109

**MS. ANNETTE WALTERS**

Director of Pupil Personnel Services  
1-757-556-5330

**MR. BILL HATCH**

Technology Specialist  
1-757-653-1347

**MS. ANGELA SPROUL**

Food Services Supervisor  
1-757-556-2462

**"Keeping the Lines of Communication Open"**

**Southampton County Public Schools**

**[www.southampton.k12.va.us](http://www.southampton.k12.va.us)**



# *Constant Contact*

**OUR  
SOUTHAMPTON COUNTY  
PRINCIPALS' WORK  
CELL PHONE NUMBERS**

**MRS. ARONDA BELL**

Southampton High School, Principal

1-757-653-8312

Southampton High School Office Number: 1-757-653-2751

**MR. DARIAN BELL**

Southampton Middle School, Principal

1-757-419-1429

Southampton Middle School Office Number: 1-757-653-9250

**DR. ALLISON FRANCIS**

Capron Elementary School, Principal

1-757-419-1471

Capron Elementary School Office Number: 1-434-658-4348

**MRS. RICKEITA JONES**

Meherrin Elementary School, Principal

1-757-533-1939

Meherrin Elementary School Office Number: 1-757-654-6461

**MRS. SUSAN MELBYE**

Nottoway Elementary School, Principal

1-757-346-8582

Nottoway Elementary School Office Number: 1-757-859-6593

**MRS. TAMEE RAILEY**

Riverdale Elementary School, Co-Principal

1-757-620-9218

Riverdale Elementary School Office Number: 1-757-562-3007

**MRS. KISHA WATFORD**

Riverdale Elementary School, Co-Principal

1-757-650-8441

Riverdale Elementary School Office Number: 1-757-562-3007

**MR. ALFRED CHARITY**

Fresh Start Center, Lead Teacher

1-757-651-8231

Fresh Start Center Office Number: 1-757-562-2903

**"Keeping the Lines of Communication Open"**

**Southampton County Public Schools**

**[www.southampton.k12.va.us](http://www.southampton.k12.va.us)**



## TABLE OF CONTENTS

Overview .....	1
Office Hours.....	1
Nutrition Plan .....	1
Instructional Continuation and Facilitation .....	1
Schoology Online Learning Management Systems .....	1
Equitable Opportunities .....	2
Developing a Quality Distance Learning Plan.....	2
Distance Learning Expectations .....	2
Technology .....	2
Students in Grades PreK-8.....	3
Advanced Placement Courses .....	3
Virtual Virginia.....	3
Dual Enrollment/Dual Credit Courses .....	3
Communication Plan.....	3
Instructional Methods .....	3
Continuation of Instruction .....	3
Report cards .....	4
State Assessments .....	4
Spring Sports.....	4
Prom .....	4
Medication and Other Items Left at School .....	4
Remediation and Additional Support.....	4
Special Education/IEPs/504s .....	4
IEP Meetings.....	5
Related Services.....	5
English Language Learners.....	5
School Counseling Services.....	5
State Requirements .....	5
Graduation Requirements .....	6
Graduation, Awarding of Credits, Continuity of Learning.....	6
Graduation Requirements and Waivers .....	6

Graduation Requiring Action by General Assembly .....	6
High School Credit Bearing Courses .....	7
Students Enrolled in Credit Bearing Courses .....	7
School Division's Focus .....	7
Required Instructional Delivery .....	7
Standard Credit .....	7
Verified Credit .....	7
Grading .....	8
Additional Support for PreK-12.....	8
Instructional Calendar .....	9
Grading Guidelines .....	11
Southampton Elementary Schools .....	11
Southampton Middle School.....	12
Southampton High School .....	13
Social Media Policy and Guidelines (Staff).....	14
Staff Student Relations .....	15
Sample Schedules .....	16
PreKindergarten .....	16
Kindergarten .....	17
First through Second Grades.....	19
Third through Fifth Grades .....	21
Fifth through Eighth Grades .....	23
Ninth through Twelfth Grades .....	25
Explanation of Schedule Terms .....	26
Instructional Packet Distribution and Return.....	27
Student Distance Learning Plan Template.....	28
Student Distance Learning Plan Example.....	29
SCPS Instructional Objectives Remaining for Academic Year 2019-2020 .....	30
Capron Elementary School .....	30
Meherrin Elementary School .....	31
Nottoway Elementary School .....	32
Riverdale Elementary School.....	33
Southampton Middle School.....	34
Southampton High School .....	35
Other Resources and Tools .....	37

Appendices.....	1
Appendix A: Executive Orders.....	2
Executive Order Number 51: Declaration of State of Emergency .....	2
Executive Order Number 53: Temporary Restrictions Due to Novel Coronavirus (COVID-19) .....	4
Executive Order Number 55: Temporary Stay at Home Order Due to Novel Coronavirus (COVID-19) .....	8
Appendix B: State Superintendent Memorandums.....	11
State Supt. Memo 071-20 Updates Related to COVID-19 .....	11
State Supt. Memo 075-20 COVID-19 A Parent Guide for School Aged Children .....	15
State Supt. Memo 082-20 Update-Guidance on Graduation Requirements Awarding Credits and Continuity of Learning .....	16
Appendix C: Press Releases.....	17
News Release 03-09-2020      Coronavirus .....	17
News Release 03-16-2020      Meal Distribution.....	18
News Release 03-24-2020      School Closure Remainder of 2019-2020.....	20
News Release 03-31-2020      Assessments .....	21
Appendix D: Southampton County Public School Division Parent and Family Communications.....	22
Letter to Families 03-09-2020   Coronavirus (COVID-19) .....	22
Letter to Families 03-12-2020   Compromised Immune Systems-Other Health Issues.....	23
Letter to Families 03-13-2020   COVID-19 Updates Pre-Closure.....	24
Letter to Families 03-13-2020   Talking to Students about COVID-19.....	27
Letter to Families 03-13-2020   Two Week School Closure.....	32
Letter to Families 03-24-2020   School Closure Remainder 2019-2020 .....	33
Letter to Families 03-29-2020   SCPS Continuity of Learning.....	34
Appendix E: Southampton County Public School Division Flyers .....	37
Flyer 03-09-2020      Prevent the Spread of Germs .....	37
Flyer 03-14-2020      Student Meal Distribution Week 1 .....	38
Flyer 03-20-2020      Student Meal Distribution Week 2 .....	39
Flyer 03-29-2020      Student Meal Distribution Week 3 .....	40
Flyer 04-01-2020      WIFI Zone.....	41
Flyer 04-01-2020      Kajeet .....	42
Flyer 04-02-2020      SMS iPad Disbursement (4/6; 4/7; 4/8) .....	43
Flyer 04-05-2020      Schoolology Training: SCPS Faculty (4/6-4/7).....	44
Flyer 04-05-2020      Schoolology Training: SCPS Family (4/8) .....	45
Flyer 04-06-2020      Meal Notice.....	46
Flyer 04-16-2020      Meal Notice: Spring Break – No Meal Service .....	47
Flyer 04-23-2020      Meal Notice.....	48



# **SOUTHAMPTON COUNTY PUBLIC SCHOOLS**

## **COVID-19 Continuity of Learning for Academic Year 2019-2020**

### **Overview**

As a school division, the health, safety, and efforts of instruction for our students remains our utmost priority. The work of Southampton County Public School Division (SCPS) will continue through the mandated COVID-19 pandemic closure. For the remainder of the 2019-2020 school year, Southampton County Public School Division staff will utilize alternative instructional methods to minimize academic disruptions during this uncertain time.

On Monday, March 23, 2020, Governor Ralph Northam issued an executive order for schools in Virginia to remain closed for students for the duration of the 2019-2020 school year. Sustaining equitable educational practices for our students requires collaboration, flexibility, and the dedication of all educational stakeholders including teachers, administrators, students, and parents.

### **Office Hours**

The schools and central office are currently open on Mondays, Wednesdays, and Thursdays from 8-3 for phone calls, emails, and appointments.

### **Nutrition Plan**

Meals will be available to students each week on Mondays and Thursdays. Students should be with parents when meals are picked up. The distribution of meals for all students will be as follows:

#### **Mondays and Thursdays:**

Riverdale Elementary:	9 a.m. to 11 a.m.
Capron Elementary:	10 a.m. to 12 p.m.
Nottoway Elementary:	10 a.m. to 12 p.m.
Meherrin Elementary:	10 a.m. to 12 p.m.

### **Instructional Continuity and Facilitation**

Southampton Middle and High School teachers will facilitate online instruction through Schoology. Southampton Middle School is currently utilizing a pick up/drop off of instructional packets, but will transition to online instruction in the coming weeks. Students that are unable to access information using the online format will be able to pick up packets of the work. Elementary school teachers will prepare packets for students until the transition to a blended model is incorporated. Packets will be available for pick-up or may be delivered. Packets will also be placed on the school division's website for download.

### **Continuity of Learning**

Schools will continue to provide quality instruction for each student for the remainder of the school year. The Continuity of Learning plan consists of a blended model of virtual learning through Schoology, our learning management system which encompasses our online programs, and instructional packets. School administrators and teachers will work with families to provide technology as needed and as available. Virtual student lessons will be provided on a continual basis and instructional packets will be available for pick up on Thursdays. For all students enrolled in Southampton County Public Schools, we are working diligently to ensure that even though the schools have been closed, learning is continuing, course content is covered, and students are prepared for the 2020-2021 school year.

### **Schoology Online Learning Management System**

Southampton County Public Schools teachers received training to use Schoology, our online learning management system, to instruct students. We offered Virtual Parent Schoology Training for any parent who

wanted to know more about the platform and how to use it. Parent training took place on April 8, 2020. We are available to assist anyone who was not able to attend.

SCPS has purchased a Zoom license for all teachers, administrators, paraprofessionals, and parents to participate in training sessions and meetings. SCPS is working to ensure all teachers and students have a device for teaching and learning and reliable internet. If teachers and paraprofessionals do not have reliable internet, they may use the schools' internet, which is accessible from the parking lots or inside the school buildings.

### **Equitable Opportunities**

SCPS serves over 2,800 students and an equitable education delivery system requires us to provide necessary support and resources for all students to be successful. SCPS defines equity as providing access, opportunities, and support needed to help students, families, and staff reach their full potential by removing barriers to success.

For the purposes of this guidance, distance learning includes virtual, online, alternate locations, and instructional telephone calls. More specific subject-matter will be provided through content download (e.g., using laptops and smartphones) and communication by phone (e.g., conference calls and one-on-one calls). Depending on grade level, materials used may include books, textbooks, workbooks, worksheets, email, and Internet content (e.g., websites, games, etc.).

As a support to parents and guardians, our school division will focus on providing guidance on organizing a student's daily schedule and on instructional activities that will assist in continuing thinking, learning, and inquiry of all students.

We are also mindful of federal and state requirements, as well as legal requirements related to supporting Individualized Education Programs for students receiving special education services. The individual needs of children who receive special education services continue to be part of all discussions related to continuity of learning. As long as the health risk remains low, the district may conduct small group instructional support sessions for students that receive services for special education, English Language Learner, 504, Title I, or qualify for core interventions.

### **Developing a Quality Distance Learning Plan**

Division leadership, administrators, and teachers' role:

- Expose students to standards-based skills and content.
- Provide full continuity of the regular school experience, in which students will be able to access grade-level and age-appropriate subject-matter content.
- Monitor students' academic progress including adapting adequate progress monitoring and provisions for instructional support, which includes assessment and evaluation of work.
- Utilize the mechanism in place for assessing students and assigning grades in continuation of Southampton County Public School Division's grading policies.

### **Southampton County Public Schools Distance Learning Expectations**

Our goal is to educate and graduate the students of SCPS through the end of the academic year while maintaining the health and safety of students, staff, and community. It is the expectation that we will work collaboratively as a school division to facilitate a quality learning experience for all our students. This requires the continued cooperation and support of parents, students, teachers, staff, and administrators. It is the expectation that teachers and administrators will be available for student instruction and work to minimize further disruptions, to the best of our abilities. It is also the expectation that students and parents will work together with the SCPS school division to ensure their availability for instruction, use of supports, and maintenance of communication.

### **Technology**

Access to proper technology is at the heart of a virtual learning strategy. The school division have taken inventory of and collected all available devices that were in our buildings that could be issued to students, as well as assessed the need for additional devices.

The division completed a survey that went out to all families, teachers, and paraprofessionals to identify needs related to device access and internet access. There were gaps within the survey data; therefore, teachers will conduct an accessibility check-in with all students in their homeroom class. Phone calls to parents during the week of March 30, 2020 focused on accessibility for those who did not complete the survey. They focused on the following questions: Did they have a device? Did they need free WIFI? Did they need basic school supplies?

Additionally, a parent/student online learning survey and a teacher/staff online technology survey was conducted to determine which students, teachers and staff have cell phones, devices, and reliable internet service. Families without a device may request one to borrow from the division by following this link: <https://forms.gle/EqA9Pe3B1AXn9dwd9>. Forms were created to check out devices.

Families can borrow a division MiFi if available. Families can access the Internet from each school's parking lot. A list of community areas offering free internet access can be found on our division's website. A technology service personnel will be available for support during school hours as follows:

Southampton Elementary Schools: (757) 894-3101  
Southampton Middle School: (757) 894-9803  
Southampton High School: (757) 894-9797

### **Students in Grades PreK-8**

As with students in grades 9-12, our students in PreK-8 will be provided instruction through a blended model of virtual learning and instructional packets. We are ensuring that all standards are covered by adjusting the pacing and grade-level curricula.

### **Advanced Placement Courses**

The College Board announced that students enrolled in Advanced Placement (AP) classes, will be able to take their AP exams online at home and has provided preparation materials for home access for AP teachers and students. AP teachers will continue to teach and work with their students to prepare them for these exams.

### **Virtual Virginia**

Students enrolled in Virtual Virginia courses should follow the direction given by their instructor regarding expectations for work and grading.

### **Dual Enrollment/Dual Credit Courses**

Students enrolled in Dual Enrollment/Dual Credit courses should continue to complete the assignments issued by your instructor. We are discussing your classes with administrators at Camp Community College and will provide you with updated information once received.

### **Communication Plan**

#### *Stakeholder Communication:*

- SCPS will communicate weekly or more frequently, if needed, through the district website and social media.
- Parent and Student Communication:*
- SCPS will utilize synchronous (e.g., Zoom, Google Hangout, etc.) and asynchronous (e.g., Schoology, Remind, etc.) communications to keep our families informed about important information.
- Staff Communication:*
- SCPS will have daily communication between division leadership, administration, and teachers.

### **Instructional Methods**

- **Asynchronous** online learning with capability for remote communication and assessment (e.g., email or learning management systems that deliver, track, and manage classes or projects).
- **Synchronous** online learning (e.g., chat, streaming, video, instant messaging, web conferences).

## **Continuity of Instruction**

Students will be able to access grade-level and subject-matter content. Instructional support is provided, including assessment and evaluation of work. Measurable student progress is expected. Materials and instructional methods used might include all those listed above.

SCPS will make every effort to ensure all students are provided with a device, high-speed internet, and have access to our distance learning program. Southampton High School, Southampton Middle School, and all Southampton Elementary Schools will include a combination of synchronous and asynchronous online learning for all students in grades PreK-12.

Synchronous activities will include phone calls with all students that will occur, at minimum, once per week. These activities may include whole group instruction and small group instruction. Zoom meetings will be used to keep track of attendance and gather feedback on our distance learning program from students and parents.

Depending on the health and safety status of the pandemic, we may at times provide instruction in face-to-face formats for children with special needs. These students may be provided a combination of onsite learning and online learning.

Asynchronous online learning will include Schoology and Remind for grades PreK-12. These learning events will occur throughout the week and teachers will be available via Zoom at recurring times for instruction.

## **Report Cards**

Report cards for the 3<sup>rd</sup> nine weeks will be distributed, Thursday, April 30, 2020. Students are provided with the opportunity to makeup work, enrichment, reteaching, and reassessing. The school division will begin an abbreviated 4<sup>th</sup> nine weeks on May 1, 2020.

## **SOL Testing**

Standards of Learning (SOL) testing has been suspended for the spring of 2020, due to the school closure for students, for all subjects and all grades. VDOE is currently reviewing options for the assessments moving forward. You will be updated as we learn more.

## **Spring Sports**

The Virginia High School League (VHSL) has delayed their final decision on spring sports until May. We will provide an update as soon as a decision is made.

## **Prom**

A decision has not been made at this time regarding the Prom. The status of the COVID-19 pandemic and recommendations by the CDC will guide us in our plans.

## **Medication and Other Items Left at School**

Please contact the building principal to determine the best time to retrieve your medication. Later, we will provide specifics on retrieving and returning other items.

## **Remediation and Extra Support**

Reading specialists and the math coach will deliver lessons, support and interventions to identified students virtually through Zoom and through phone calls. Parents and students will be contacted a minimum of once per week. Students will continue to receive support for reading and math. Reading specialists and the math coach will work closely with classroom teachers to coordinate support and meet with students via Zoom at scheduled times for 20 minutes a day, once a week.

## **Special Education - Individualized Educational Plans (IEPs) and 504s:**

Special education teachers will be responsible for their individual caseloads and will establish Zoom meetings, conference calls, and small group face-to-face meetings (as long as the health risk remains low). Paraprofessionals will assist special education teachers in providing support to students.

All educational decisions for students with IEPs must be made on an individual basis and be consistent with the Individuals with Disabilities Education Act (IDEA) and the Virginia Department of Education Special Education guidelines. The following services will be provided:

1. SCPS will provide services to students based on the needs outlined in each child's IEP. Educational services and accommodation decisions shall comply with guidance from VDOE.
2. The format chosen will be the one that best supports the goals. These may include: (a) Zoom meeting, (b) additional supports provided remotely (phone and email), or (c) individual or small group instruction on school property, following guidance by local health officials. If the safety of the student or educator is compromised, supports will move to an online platform.
3. Teachers will coordinate services (related services, school psychologist, etc.) to reduce confusion and scheduling issues for families. Teachers will work to support the varying needs of our division's special education caseload. Special education staff will ensure all students are contacted continually throughout the week to ensure their needs are being met. They will also be receiving follow up from their classroom teachers through their regular education.
4. PreK special education teachers will conduct a weekly check-in and these will include online activities, early numeracy and literacy activities. Communication will be conducted on Zoom, phone conferencing, etc. PreK special education services will encompass a combination of activities for home completion sent weekly to parents with weekly virtual face-to-face sessions scheduled to ensure parents have activities needed and to complete time toward IEP goals.

### **IEP Meetings**

Special education teachers will conduct IEP meetings via Zoom or on a conference call and if needed face-to-face within small groups of less than ten (10). Special education teachers will connect with all parents to update them on the transition to the online learning format.

### **Related Services**

1. Speech services will be in accordance with service times written in the IEP or adjustments may be made depending on the needs of the students. Additionally, coordinated activities will be sent home for students to practice speech goals.
2. Occupational therapy will be coordinated according to student needs. Any services that are missed will be offered as compensatory services once school is back in session.
3. Physical Therapy will be coordinated according to student needs. Any services that are missed will be offered as compensatory services once school is back in session.

### **English Language Learners**

Our English Language Learner teacher will develop a schedule to work with all students with an Individual Language Plan. The coordinator will communicate with each ELL student's family to address individual supports necessary. In addition, translation services shall be provided to ELL families, as needed.

### **School Counseling Services**

Schools will continue to provide school counseling services. School counselors should also work collaboratively with all stakeholders to ensure equity, access, and success of all students, whether virtual school counseling is offered synchronously or asynchronously. Counselors will continue to contact students who have received or need to receive counseling services during the 2019-2020 school year by phone call. Guidance Counselors have scheduled office hours for parents and students.

Students and parents can set up individual meetings either using Zoom or by phone call. These meetings will be set up by corresponding through email or phone call to decide on a time that works for both parties. Counselors will provide pertinent videos or links on a weekly basis on the distance learning page to help all students during this time.

### **State Requirements**

The Virginia Department of Education (VDOE) has provided guidance to school division moving forward. According to VDOE:

Some of the common and most critical issues for school divisions are the instructional and logistical barriers to meeting graduation requirements, awarding of credits, and continuity of learning.



The goal is to provide school divisions' information and solutions around graduation requirements, promotion, new instruction, and ease of process. The intent is not to over burden or restrict school divisions, but to provide hope, engagement, and a measure of normalcy during this period of unprecedented uncertainty.

School divisions are not being asked to replicate the existing school day or year, but provide opportunities for students to make academic progress and continue to learn and grow.

The state requirements for seat time, SOL testing, accreditation, and other assessments will be addressed in separate communications once state and federal waiver processes have been completed.

School divisions are encouraged to track and collect data on the expenses related to COVID-19 that are projected to be incurred above and beyond anticipated expenditures. This data could be used to support funding, which will be detailed at a later date.

### **Graduation Requirements**

VDOE has established graduation requirements that can be waived and will be addressing requirements that require action by the General Assembly in order to be waived. Southampton High School Counselors will be doing an audit of each seniors' transcript who is on-track for the 2020 school year graduation. Through this audit, they will indicate which requirements need to waive, if any, for each student. This process should be complete by May 15, 2020.

### **Graduation Requirements, Awarding of Credits, and Continuity of Learning (2019-2020):**

The Superintendent of Public Instruction will provide as much flexibility as is prudent and allowable by the *Virginia Administrative Code* (VAC) for those students graduating with their 2019-2020 cohort. Flexibility provisions will need to consider students who may be facing the following barriers to graduation.

### **Graduation Requirements and Waivers:**

Based on authority granted to the Superintendent of Public Instruction per Executive Order Fifty-One (2020):

- Students currently enrolled in a course for which they need a standard or verified credit in order to graduate;
- Students who have successfully completed a course required for graduation, but have not earned the associated verified credit;
- Students who have not completed the student-selected test;
- Students who are currently enrolled in or have previously completed a course leading to a CTE credential necessary for a Standard Diploma but have not yet earned the credential;
- Students who have not completed a United States and Virginia history course;\*
- Students who have not completed a fine or performing arts or career and technical education course;\*
- Students in the second of sequential courses;\*
- Students who have not completed an economics and personal finance course.\*

\*Some credit-based graduation requirements are still addressed in the Virginia Administrative Code (VAC). While these cannot be waived outright, these can be addressed by providing new instruction and pursuing alternate pathways to the 140-clock-hour requirement based on revised Board of Education guidelines.

### **Students Enrolled in Credit-Bearing Courses Graduating in 2021 or After**

Southampton High School and Southampton Middle School students enrolled in credit-bearing courses will complete their courses this school year, with teachers providing instruction through a blended model of virtual learning and instructional packets. Teachers will review standards that must be taught and adjust their teaching and schedule accordingly.

### **Graduation Requirements Requiring Action by the General Assembly:**

- Students who have not completed a virtual course.
- Students who have not completed training in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators, including hands-on practice of the skills necessary to perform cardiopulmonary resuscitation;
- Students enrolled in cosmetology or master barber courses will be eligible to take the licensure examination if their instructor submits a Training Verification form certifying the student completed the VDOE-required training, regardless of the hour amount.

### **High School Credit-Bearing Courses Graduating in 2021 or After:**

- School divisions must award standard credit for high school credit-bearing courses by ensuring that students have completed a majority of required standards, competencies, and objectives, including those that are essential for success in subsequent coursework.
- This process must be based on revised guidelines provided by the Board of Education on the alternatives to the 140-clock-hour requirement.

### **School Division's Focus:**

- Identifying the specific required content that had not been taught as of Friday, March 13, 2020;
- Developing learning modules to address the missing content necessary for awarding standard credit with a particular focus on content that is essential for success in subsequent coursework.
  - Learning modules could be delivered to students through various instructional models, including face-to-face, blended, or self-paced under teacher supervision.
  - Learning modules should provide equitable access to all learners, including students with disabilities, English Language Learners, students lacking access to high-speed internet, devices to access the internet, and students who are economically disadvantaged, among others.

### **Required Instructional Delivery Necessary to Award Standard Credits May Include a Variety of Options Including:**

- Providing instruction during the extended closure:
  - Provision of instruction should be done with careful consideration of providing equitable access and support for a variety of students.
  - Accessible technology may afford students, including students with disabilities, an opportunity to have access to high-quality instruction.
  - After the extended closure, divisions are responsible for reviewing how the closure impacted the delivery of services to students with disabilities and English learners. **OR**
- School divisions may elect to offer instruction to students during the summer of 2020 for those who were not able to access instruction during the closure; **OR**
  - Provide instruction by adjusting the 2019-2020 or 2020-2021 calendars; **OR**
  - Incorporate learning modules into the courses students take during the 2020-2021 school year schedule.

Suggestions for providing new or additional instruction is not meant to require that schools use the above methods to meet the 180-day/990-hour minimum teaching time requirement.

**Schools will still be eligible for a length of school term waiver for teaching time lost due to the mandatory school closures.**

**Standard Credit:** Awarded upon successful completion of course requirements

**Verified Credit:** Verified credits can be awarded in accordance with Virginia *Administrative Code* with 8VAC20-131-110 in the Board of Education's *Regulations Establishing Standards for the Accreditation of Public Schools (also known as Standards of Accreditation, SOA)*. A student currently enrolled in a high school credit-bearing course eligible for a verified credit during the 2019-2020 school year and who has received the standard unit of credit may be awarded a locally-awarded verified credit.

**For these classes only**, the requirement to attempt the associated SOL end-of-course test twice and score within the 375-399 scaled score range in order to earn the locally awarded verified credits will be waived. This flexibility applies to students seeking either a Standard or Advanced Diploma. The locally-awarded verified credits awarded to students affected by the 2019-2020 extended school closures **will not count toward the cap on locally-awarded verified credits** and thus, the cap is waived from the SOA per Executive Order 51.

Students eligible for a special permission credit accommodation should continue to use the IEP/504 process. For students who elect to earn a verified credit by taking the associated SOL end-of-course assessment, the spring 2020 testing window will be extended.

**The Division may use summertime, performance, portfolio assessments to give locally awarded credit.**

### **Grading**

Student work, regardless of classification, will be graded. Guidance from the Virginia Association of School Superintendents (VASS) was issued on Friday, March 27, 2020. The information was presented to Southampton County School Board on Monday, April 13, 2020. The SCPS policy on grading is reflected in the grading process on page 20-22.

### **Additional Support for Grades PreK-12**

Upon completion of the 2019-2020 school year, a continuum of instruction may include a variety of additional options for select students, if deemed necessary, such as:

- Students requiring additional instruction after the closure, may be offered instruction during the summer of 2020; **OR**
- Incorporating learning modules into the existing 2020-2021 school year schedule.

**The work of Southampton County Public School Division continues through this mandated COVID-19 pandemic closure. As a school division, the health, safety, and efforts for delivering excellence in the instruction of our students remains our utmost priority.**

# SOUTHAMPTON COUNTY PUBLIC SCHOOL DIVISION

## INSTRUCTIONAL CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
<b>March 30</b> Revise Curriculum & Pacing Guide  Begin Lesson Plans for Teachers and Separate Plans for Students  <b>Meal Distribution</b>	<b>March 31</b> Create or Select Materials for Instructional Packets	<b>April 1</b> Copy and Label Instructional Packets  Upload Assignments in Schoology for the Following Week	<b>2</b> Meal & Instructional Packet Distribution (pickup)  Deliver leftover Packets	<b>3</b> Family Fun
<b>6</b> <b>Staff Schoology Training</b> 8:00 - 10:00 Introduction to Schoology  10:30 - 12:30 Introduction to Schoology  1:00 - 3:00 Intermediate Schoology Users	<b>7</b> <b>Staff Schoology Training</b> 8:00 - 10:00 Introduction to Schoology  10:30 - 12:30 Introduction to Schoology  1:00 - 3:00 Intermediate Schoology Users	<b>8</b> <b>Parent Schoology Training</b> 10:00 am -11:00 am 7:00 pm - 8:00 pm  Copy and Label Instructional Packets  Upload Assignments in Schoology for the Following Week	<b>9</b> Meal & Instructional Packet Distribution (pickup)  Deliver leftover Packets	<b>10</b> <b>Good Friday</b>
<b>13 Spring Break</b>	<b>14 Spring Break</b>	<b>15 Spring Break</b>	<b>16 Spring Break</b>	<b>17 Spring Break</b>
<b>20</b> <b>Meal Distribution</b>	<b>21</b>	<b>22</b> Copy and Label Instructional Packets  Upload Assignments in Schoology for the Following Week	<b>23</b> Meal & Instructional Packet Distribution (pickup)  Deliver leftover Packets	<b>24</b> Family Fun
<b>27</b> <b>Meal Distribution</b>	<b>28</b>	<b>29</b> Copy and Label Instructional Packets  Upload Assignments in Schoology for the Following Week	<b>30</b> Meal & Instructional Packet Distribution (pickup)  Deliver leftover Packets	<b>May 1</b>  Family Fun
<b>4</b> <b>Meal Distribution</b>	<b>5</b>	<b>6</b> Copy and Label Instructional Packets  Upload Assignments in Schoology for the Following Week	<b>7</b> Meal & Instructional Packet Distribution (pickup)  Deliver leftover Packets	<b>8</b> Teacher Preparatory and Self-Day
<b>11</b> <b>Meal Distribution</b>	<b>12</b> Interim Reports Distributed	<b>13</b> Copy and Label Instructional Packets  Upload Assignments in Schoology for the Following Week	<b>14</b> Meal & Instructional Packet Distribution (pickup)  Deliver leftover Packets	<b>15</b> Teacher Preparatory and Self-Day

<b>18</b> <b>Meal Distribution</b>	<b>19</b>	<b>20</b> <b>Copy and Label Instructional Packets</b>  <b>Upload Assignments in Schoology for the Following Week</b>	<b>21</b> <b>Meal &amp; Instructional Packet Distribution (pickup)</b>  <b>Deliver leftover Packets</b>	<b>22</b> <b>Teacher Preparatory and Self-Day</b>
<b>25</b> <b>Memorial Day</b>  <b>Meal Distribution</b>	<b>26</b>	<b>27</b> <b>Copy and Label Instructional Packets</b>  <b>Upload Assignments in Schoology for the Following Week</b>	<b>28</b> <b>Meal &amp; Instructional Packet Distribution (pickup)</b>  <b>Deliver leftover Packets</b>	<b>29</b> <b>Teacher Preparatory and Self-Day</b>
<b>June 1</b> <b>Meal Distribution</b>	<b>2</b>	<b>3</b> <b>Label Instructional Packets</b>  <b>Upload Assignments in Schoology for the Following Week</b>	<b>4</b> <b>Meal &amp; Instructional Packet Distribution (pickup)</b>  <b>Deliver leftover Packets</b>	<b>5</b> <b>Teacher Preparatory and Self-Day</b>
<b>8</b> <b>Meal Distribution</b>	<b>9</b>	<b>10</b>	<b>11</b> <b>Meal Distribution</b>  <b>All Packets Returned</b>	<b>12</b> <b>Report Cards Distributed</b>





## Southampton County Public Schools

### COVID-19 Grading Process

### All Elementary Schools

# Capron, Nottoway, Meherrin, & Riverdale Pass/Fail

All elementary schools will provide instructional packets for students to complete at home. Parents will pick up instructional packets and drop off instructional packets at their schools on Thursdays. Parents may also download the instructional packets from the division website [www.southampton.k12.va.us](http://www.southampton.k12.va.us). Instructional packets not picked up by Thursday will be distributed on Monday. Parents will return instructional packets by bringing packets to the school, mailing packets to the school, emailing packets, or submitting pictures of packets to the teachers.

The following are requirements for grading the instructional packets:

- Teachers will review and provide feedback for all submitted work in a timely manner. (At least by the following week.)
- Teachers will call students once a week.
- When appropriate, grade level teams will rotate weekly so that students will hear from all teachers on their schedules.
- Students who have been identified as needing additional assistance will be called twice a week. Reading specialists, math coaches, and school counselors will assist with these calls.
- Teachers may video record one instructional lesson per week.
- Teachers will provide one weekly tutorial lesson with step-by-step directions for students.
- Teachers may use workbooks and other supplemental resources for the tutorial lesson.
- Students will receive a grade of Pass or Fail.
- All grades will be weighted the same.
- Students who attempt to complete at least 60% of the work will receive a final grade of Pass.
- Teachers will identify students in need of extra support at the end of the school year.

\*Parents who have special circumstances may contact their building principal or the Director of Curriculum and Instruction, Mrs. Kelli Gillette, at 757-556-4890 to devise a viable solution.

Capron Elementary School	Dr. Allison Francis	757-419-1471
Meherrin Elementary School	Mrs. Rickeita Jones	757-533-1939
Nottoway Elementary School	Mrs. Susan Melbye	757-346-8582
Riverdale Elementary School	Mrs. Tamee Railey	757-620-9218
Riverdale Elementary School	Mrs. Kisha Watford	757-650-8441



# Southampton County Public Schools

## COVID-19 Grading Process

### Southampton Middle School

# Southampton Middle School

## Pass/Fail

Southampton Middle School teachers will provide virtual lessons through Schoology. Students will download content and complete assignments for submission.

- Teachers will review and provide feedback for all submitted work in a timely manner. (At least by the following week.)
- Teachers will call students once a week.
- Grade level teams will rotate weekly so that students will hear from all teachers on their schedules.
- Students who have been identified as needing additional assistance will be called twice a week. School counselors will assist with these calls.
- Teachers will video record one instructional lesson per week.
- Teachers will provide one weekly tutorial lesson with step-by-step directions for students.
- Teachers may use workbooks and other supplemental resources for the tutorial lesson.
- Students will receive a grade of Pass or Fail.
- All grades will be weighted the same.
- Students who attempt to complete at least 60% of the work will receive a final grade of Pass.
- Teachers will identify students in need of extra support at the end of the school year.

#### Grading Credit Bearing Courses in Middle School

The following measures are requirements for grading:

- The students' final course grade will be either a letter grade, A-F, or Pass/Fail.
- All grades will be weighted the same.
- Parents and students in consultation with the school counselor will consider the application of Pass/Fail after all work has been completed and a grade on the A-F scale has been assigned.
- The course credit earned by passing, using Pass/Fail, will be excluded from the students' GPA calculation and a "P" or "F" will be recorded on the students' transcript. Promotion/graduation credit will be earned by a "P".
- The final grade for the semester will be the average of the third nine weeks grade and the fourth nine weeks grade.
- The grade for the third nine weeks will be the grade that the students had on March 13, 2020, in addition to any work that the teachers have given that will enhance that grade.
- The grade for the fourth nine weeks will be based on the amount of work the students attempt to complete.
- Teachers will identify students in need of extra support at the end of the school year.

The students' grade will be based on the amount of work attempted.	
Effort	Letter Grade
90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Below 60%	F

\*If you have special circumstances or questions please contact the building principal, Mr. Darian Bell, at 757-653-8157 or the Director of Curriculum and Instruction, Mrs. Kelli Gillette, at 757-556-4890 to devise a viable solution.



# Southampton County Public Schools

## COVID-19 Grading Process

### Southampton High School

# Southampton High School A-F or Pass/Fail

Secondary schools will provide virtual lessons through Schoology. Students will download content and complete assignments for submission.

The following measures are requirements for grading:

- The students' final course grade will be either a letter grade, A-F, or Pass/Fail.
- All grades will be weighted the same.
- Parents and students in consultation with the school counselor will consider the application of Pass/Fail after all work has been completed and a grade on the A-F scale has been assigned.
- The course credit earned by passing, using Pass/Fail, will be excluded from the students' GPA calculation and a "P" or "F" will be recorded on the students' transcript. Promotion/graduation credit will be earned by a "P".
- The final grade for the semester will be the average of the third nine weeks grade (Q3) and the fourth nine weeks grade (Q4).
- The grade for the third nine weeks will be the grade that the students had on March 13, 2020, in addition to any work that the teachers have given that will enhance that grade.
- The grade for the fourth nine weeks will be based on the amount of work the students attempt to complete.
- Teachers will identify students in need of extra support at the end of the school year.

The students' grade will be based on the amount of work attempted.

Effort	Letter Grade
90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Below 60%	F

- Teachers will review and provide feedback for all submitted work in a timely manner. (At least by the following week.)
- Teachers will call students once a week. Teachers will rotate the teacher calling each week in order for students to hear from each teacher on their schedule.
- Teachers will video record one instructional lesson per week.
- Teachers will provide one weekly tutorial lesson with step-by-step directions for students.
- Students who have been identified as needing additional assistance will be called twice a week. School counselors will assist with these calls.
- Teachers may use workbooks and other supplemental resources for tutorial lessons.

\*If you have special circumstances or questions please contact the building principal, Mrs. Aronda Bell, at 757-653-8312 or the Director of Curriculum and Instruction, Mrs. Kelli Gillette, at 757-556-4890 to devise a viable solution.

# **SOUTHAMPTON COUNTY PUBLIC SCHOOL DIVISION**

## **Personal use of social networking site, including Facebook, Twitter and Instagram**

- Southampton County Public Schools staff and employees are personally responsible for all comments/information and hosted content they publish online. Be mindful that things such as *Tweets* and *Status Updates* will be visible and public for a long time.
- By posting comments, having online conversations, etc. on social media sites you are broadcasting to the world, be aware that even with the strictest privacy settings, what you ‘say’ online should be within the bounds of professional discretion. Comments expressed via social networking pages under the impression of a ‘private conversation’ may still end up being shared into a more public domain, even with privacy settings on maximum.
- Comments related to SCPS, its employees, staff and/events related to SCPS, should always meet the highest standards of professional discretion. When posting, even on the strictest settings, staff should act on the assumption that all postings are in the public domain.
- Before posting photographs and videos, permission should be sought from the subject where possible. This is especially the case where photographs of professional colleagues are concerned.
- Before posting personal photographs, thought should be given as to whether the images reflect on your professionalism.
- Photographs relating to alcohol or tobacco use may be deemed inappropriate. Remember, your social networking site is an extension of your personality, and an extension of your professional life and classroom. If it would seem inappropriate to put a certain photograph on the wall, then it should be considered inappropriate to post online.
- Microblogging (Twitter, Facebook, Tumblr, Instagram, etc.) comments made using such media are not protected by privacy settings. Employees should be aware of the public and widespread nature of such media and refrain from any comment and/or #hashtags that could be deemed unprofessional. Hashtags (#) that tag students and provide personal financial gain are prohibited.
- SCPS students are not to be used as promotional audiences.
- SCPS employees are not permitted to solicit or accept “Friend” Requests from enrolled SCPS students on any personal Social Media Account. This includes student’s accounts and SCPS employee personal accounts.
- SCPS employees are not permitted to encourage students (K-12) enrolled at SCPS to create Social Media Accounts of any kind.
- All SCPS employees who choose to utilize Facebook, Twitter or Instagram or any other Social Media Platform to provide classroom information to students and parents must create a "teacher" page. Posts must be exclusively about classroom or school activities. Parents must be provided notice of Social Media Platforms used as part of a classroom. Parents must give permission for students to participate in such media platforms.

**Staff-Student Relations**

Employees are prohibited from establishing personal relationships with students that are unprofessional and thereby inappropriate. Examples of unprofessional relationships include, but are not limited to: employees fraternizing or communicating with students as if employees and students were peers such as writing personal letters or emails; “texting” students; calling students on cell phones or allowing students to make personal calls to them unrelated to homework or class work; sending inappropriate pictures to students; discussing or revealing to students personal matters about their private lives or inviting students to do the same (other than professional counseling by a school counselor); and engaging in sexualized dialogue, whether in person, by phone, via the Internet or in writing.

Employees who post information on Facebook, Twitter or other similar websites that include inappropriate personal information such as, but not limited to: provocative photographs, sexually explicit messages, use of alcohol, drugs or anything students are prohibited from doing must understand that if students, parents or other employees obtain access to such information, their case will be investigated by school and division officials and if warranted, will be disciplined up to and including termination, depending on the severity of the offense, and may have their case forwarded to the appropriate state department for review and possible further sanctions. If inappropriate use of computers and websites is discovered, the offensive material will be downloaded and promptly brought to the attention of the Superintendent.



## SAMPLE SCHEDULES

Sample schedules are included in this document as a guide for instructional practice. Schedules may need to be modified and adjusted based on student age, grade level, abilities, content area, need for reinforcement, at the request of building or division leadership, and or due to other needs not otherwise specified by the division.

### Pre-K 2019-2020 Student Blended Learning Continuation Schedule

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					Fun Friday
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-08:45</b>	Theme I: Clothing and Laundry 20 minutes 2 weeks	Theme I: Clothing and Laundry 20 minutes 2 weeks	Theme I: Clothing and Laundry 20 minutes 2 weeks	Theme I: Clothing and Laundry 20 minutes 2 weeks	
<b>08:45-09:15</b>	Theme II: Animals 20 minutes 2 weeks	Theme II: Animals 20 minutes 2 weeks	Theme II: Animals 20 minutes 2 weeks	Theme II: Animals 20 minutes 2 weeks	
<b>09:15-09:30</b>	Theme III: Nursery Rhymes 20 minutes 2 weeks	Theme III: Nursery Rhymes 20 minutes 2 weeks	Theme III: Nursery Rhymes 20 minutes 2 weeks	Theme III: Nursery Rhymes 20 minutes 2 weeks	
<b>09:30-09:55</b>	<b>ELECTIVE</b> Art	<b>ELECTIVE</b> Music	<b>ELECTIVE</b> Physical Education	<b>ELECTIVE</b> Media/Technology	
<b>09:55-10:10</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
<b>10:10-10:30</b>	Theme IV: STEM/Recycle/Reuse 20 minutes 2 weeks	Theme V: Summer 20 minutes 2 weeks	Theme IV: STEM/Recycle/Reuse 20 minutes 2 weeks	Theme V: Summer 20 minutes 2 weeks	
<b>10:30-10:55</b>	Independent/ Guided Reading 20 minutes	Independent/ Guided Reading 20 minutes	Independent/ Guided Reading 20 minutes	Independent/ Guided Reading 20 minutes	
<b>Daily Times</b>	145 minutes	145 minutes	145 minutes	145 minutes	
	2 hours 25 mins	2 hours 25 mins	2 hours 25 mins	2 hours 25 mins	

**Weekly Totals: 580 Minutes = 9 Hours 40 minutes**

# SCPS Kindergarten 2019-2020 Student Virtual Learning Continuation Schedule

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					Fun Friday
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-08:45</b>	<b>MATHEMATICS:</b> 10 minute instruction 20 min independent work	<b>MATHEMATICS:</b> 10 minute instruction 20 min independent work	<b>MATHEMATICS:</b> 10 minute instruction 20 min independent work	<b>MATHEMATICS:</b> 10 minute instruction 20 min independent work	
<b>08:45-09:15</b>	<b>ELA:</b> 10 minute instruction 20 mins. independent work	<b>ELA:</b> 10 minute instruction 20 mins. independent work	<b>ELA:</b> 10 minute instruction 20 mins. independent work	<b>ELA:</b> 10 minute instruction 20 mins. independent work	
<b>09:15-09:30</b>	Journal Writing: May include pictures, illustrations, and other illustrations.	Journal Writing May include pictures, illustrations, and other illustrations.	Journal Writing May include pictures, illustrations, and other illustrations.	Journal Writing May include pictures, illustrations, and other illustrations.	
<b>09:30-09:55</b>	<b>ELECTIVE</b> Art	<b>ELECTIVE</b> Music	<b>ELECTIVE</b> Physical Education	<b>ELECTIVE</b> Media/Technology	
<b>09:55-10:10</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
<b>10:10-10:30</b>	<b>SOCIAL ST.:</b> 10 minute instruction 10 mins. independent work	<b>SCIENCE:</b> 10 minute instruction 10 mins. independent work	<b>SOCIAL ST.:</b> 10 minute instruction 10 mins. independent work	<b>SCIENCE:</b> 10 minute instruction 10 mins. independent work	
<b>10:30-10:55</b>	Independent Reading	Independent Reading	Independent Reading	Independent Reading	
<b>Daily Times</b>	145 minutes	145 minutes	145 minutes	145 minutes	
	2 hours 25 mins	2 hours 25 mins	2 hours 25 mins	2 hours 25 mins	

**Weekly Totals: 580 Minutes = 9 Hours 40 minutes**

# SCPS Kindergarten 2019-2020 Student Packet Learning Continuation Schedule

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-08:45</b>	<b>MATHEMATICS:</b> 30 minutes independent work	<b>MATHEMATICS:</b> 30 minutes independent work	<b>MATHEMATICS:</b> 30 minutes independent work	<b>MATHEMATICS:</b> 30 minutes independent work	
<b>08:45-09:15</b>	<b>ELA:</b> 30 minutes independent work	<b>ELA:</b> 30 minutes independent work	<b>ELA:</b> 30 minutes independent work	<b>ELA:</b> 30 minutes independent work	
<b>09:15-09:30</b>	Journal Writing: May include pictures, illustrations, and other illustrations.	Journal Writing: May include pictures, illustrations, and other illustrations.	Journal Writing: May include pictures, illustrations, and other illustrations.	Journal Writing: May include pictures, illustrations, and other illustrations.	
<b>09:30-09:55</b>	<b>ELECTIVE</b> Art Independent Activity	<b>ELECTIVE</b> Music Independent Activity	<b>ELECTIVE</b> Physical Education Independent Activity	<b>ELECTIVE</b> Media/Technology Independent Activity	
<b>09:55-10:10</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
<b>10:10-10:30</b>	<b>SOCIAL ST.:</b> 20 minutes independent work	<b>SCIENCE:</b> 20 minutes independent work	<b>SOCIAL ST.:</b> 20 minutes independent work	<b>SCIENCE:</b> 20 minutes independent work	
<b>10:30-10:55</b>	Independent Reading	Independent Reading	Independent Reading	Independent Reading	
<b>Daily Times</b>	145 minutes	145 minutes	145 minutes	145 minutes	
	2 hours 25 mins	2 hours 25 mins	2 hours 25 mins	2 hours 25 mins	

**Weekly Totals: 580 Minutes = 9 Hours 40 minutes**

**SCPS 1<sup>st</sup>-2<sup>nd</sup> Grade 2019-2020 Student Virtual Learning Continuation Schedule**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:00</b>	<b>MATHEMATICS:</b> 15 minute instruction 30 minutes independent work	<b>MATHEMATICS:</b> 15 minute instruction 30 minutes independent work	<b>MATHEMATICS:</b> 15 minute instruction 30 minutes independent work	<b>MATHEMATICS:</b> 15 minute instruction 30 minutes independent work	
<b>09:00-09:45</b>	<b>ELA:</b> 15 minute instruction 30 minutes independent work	<b>ELA:</b> 15 minute instruction 30 minutes independent work	<b>ELA:</b> 15 minute instruction 30 minutes independent work	<b>ELA:</b> 15 minute instruction 30 minutes independent work	
<b>09:45-09:55</b>	<b>Journal Writing:</b> May include pictures, illustrations, and other illustrations.	<b>Journal Writing:</b> May include pictures, illustrations, and other illustrations.	<b>Journal Writing:</b> May include pictures, illustrations, and other illustrations.	<b>Journal Writing:</b> May include pictures, illustrations, and other illustrations.	
<b>09:55-10:25</b>	<b>ELECTIVE</b> Art	<b>ELECTIVE</b> Music	<b>ELECTIVE</b> Physical Education	<b>ELECTIVE</b> Media/Technology	
<b>10:25-10:40</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
<b>10:40-11:00</b>	<b>SOCIAL ST.:</b> 10 minute instruction 10 minutes independent work	<b>SCIENCE:</b> 10 minute instruction 10 minutes independent work	<b>SOCIAL ST.:</b> 10 minute instruction 10 minutes independent work	<b>SCIENCE:</b> 10 minute instruction 10 minutes independent work	
<b>11:00-11:15</b>	Independent Reading	Independent Reading	Independent Reading	Independent Reading	
<b>Daily Times</b>	165 minutes	165 minutes	165 minutes	165 minutes	
	2 hours 45 mins	2 hours 45 mins	2 hours 45 mins	2 hours 45 mins	

**Weekly Totals: 660 Minutes = 11 Hours**

**SCPS 1<sup>st</sup>-2<sup>nd</sup> Grade 2019-2020 Student Packet Learning Continuation Schedule**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:00</b>	<b>MATHEMATICS:</b> 45 minutes independent work	<b>MATHEMATICS:</b> 45 minutes independent work	<b>MATHEMATICS:</b> 45 minutes independent work	<b>MATHEMATICS:</b> 45 minutes independent work	
<b>09:00-09:45</b>	<b>ELA:</b> 45 minutes independent work	<b>ELA:</b> 45 minutes independent work	<b>ELA:</b> 45 minutes independent work	<b>ELA:</b> 45 minutes independent work	
<b>09:45-09:55</b>	Journal Writing: May include pictures, illustrations, and other illustrations.	Journal Writing: May include pictures, illustrations, and other illustrations.	Journal Writing: May include pictures, illustrations, and other illustrations.	Journal Writing: May include pictures, illustrations, and other illustrations.	
<b>09:55-10:25</b>	<b>ELECTIVE</b> Art Independent Activity	<b>ELECTIVE</b> Music Independent Activity	<b>ELECTIVE</b> Physical Education Independent Activity	<b>ELECTIVE</b> Media/Technology Independent Activity	
<b>10:25-10:40</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
<b>10:40-11:00</b>	<b>SOCIAL ST.:</b> 20 minutes independent work	<b>SCIENCE:</b> 20 minutes independent work	<b>SOCIAL ST.:</b> 20 minutes independent work	<b>SCIENCE:</b> 20 minutes independent work	
<b>11:00-11:15</b>	Independent Reading	Independent Reading	Independent Reading	Independent Reading	
<b>Daily Times</b>	165 minutes	165 minutes	165 minutes	165 minutes	
	2 hours 45 mins	2 hours 45 mins	2 hours 45 mins	2 hours 45 mins	

**Weekly Totals: 660 Minutes = 11 Hours**

**SCPS 3<sup>rd</sup>-5<sup>th</sup> Grade 2019-2020 Student Virtual Learning Continuation Schedule**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:15</b>	ELA: 20 minute instruction 40 minutes independent work	ELA: 20 minute instruction 40 minutes independent work	ELA: 20 minute instruction 40 minutes independent work	ELA: 20 minute instruction 40 minutes independent work	
<b>09:15-10:15</b>	MATHEMATICS: 20 minute instruction 40 minutes independent work	MATHEMATICS: 20 minute instruction 40 minutes independent work	MATHEMATICS: 20 minute instruction 40 minutes independent work	MATHEMATICS: 20 minute instruction 40 minutes independent work	
<b>10:15-10:30</b>	Journal Writing	Journal Writing	Journal Writing	Journal Writing	
<b>10:30-11:00</b>	<b>ELECTIVE</b> Art	<b>ELECTIVE</b> Music	<b>ELECTIVE</b> Physical Education	<b>ELECTIVE</b> Media/Technology	
<b>11:00-11:10</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
<b>11:10-11:30</b>	SCIENCE: 10 minute instruction 10 minutes independent work	SOCIAL ST.: 10 minute instruction 10 minutes independent work	SCIENCE: 10 minute instruction 10 minutes independent work	SOCIAL ST.: 10 minute instruction 10 minutes independent work	
<b>11:30-12:00</b>	Independent Reading	Independent Reading	Independent Reading	Independent Reading	
<b>Daily Times</b>	215 minutes	215 minutes	215 minutes	215 minutes	
	3 hours 35 mins	3 hours 35 mins	3 hours 35 mins	3 hours 35 mins	

**Weekly Totals: 860 Minutes = 13 Hours 20 minutes**

**SCPS 3<sup>rd</sup>-5<sup>th</sup> Grade 2019-2020 Student Packet Learning Continuation Schedule**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:15</b>	ELA 60 minutes independent work	ELA 60 minutes independent work	ELA 60 minutes independent work	ELA 60 minutes independent work	
<b>09:15-10:15</b>	MATHEMATICS 60 minutes independent work	MATHEMATICS 60 minutes independent work	MATHEMATICS 60 minutes independent work	MATHEMATICS 60 minutes independent work	
<b>10:15-10:30</b>	Journal Writing	Journal Writing	Journal Writing	Journal Writing	
<b>10:30-11:00</b>	<b>ELECTIVE</b> Art	<b>ELECTIVE</b> Music	<b>ELECTIVE</b> Physical Education	<b>ELECTIVE</b> Media/Technology	
<b>11:00-11:10</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	<b>BREAK</b>	
<b>11:10-11:30</b>	SCIENCE 20 minutes independent work	SOCIAL ST. 20 minutes independent work	SCIENCE 20 minutes independent work	SOCIAL ST. 20 minutes independent work	
<b>11:30-12:00</b>	Independent Reading	Independent Reading	Independent Reading	Independent Reading	
<b>Daily Times</b>	215 minutes	215 minutes	215 minutes	215 minutes	
	3 hours 35 mins	3 hours 35 mins	3 hours 35 mins	3 hours 35 mins	

**Weekly Totals: 860 Minutes = 13 Hours 20 minutes**



# SCPS 6<sup>th</sup>- 8<sup>th</sup> Grade 2019-2020 Student Virtual Learning Continuation Schedule

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:15</b>	Language Arts LA 6 LA 7 LA 8 30 minute instruction 30 minutes independent	Language Arts LA 6 LA 7 LA 8 30 minute instruction 30 minutes independent	Language Arts LA 6 LA 7 LA 8 30 minute instruction 30 minutes independent	Language Arts LA 6 LA 7 LA 8 30 minute instruction 30 minutes independent	
<b>09:15-10:15</b>	MATHEMATICS Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 30 minute instruction 30 minutes independent	MATHEMATICS Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 30 minute instruction 30 minutes independent	MATHEMATICS Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 30 minute instruction 30 minutes independent	MATHEMATICS Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 30 minute instruction 30 minutes independent	
<b>10:15-10:55</b>	SCIENCE Science 6 Life 7 Physical 8 Earth 20 minute instruction 20 minutes independent	SCIENCE Science 6 Life 7 Physical 8 Earth 20 minute instruction 20 minutes independent	SCIENCE Science 6 Life 7 Physical 8 Earth 20 minute instruction 20 minutes independent	SCIENCE Science 6 Life 7 Physical 8 Earth 20 minute instruction 20 minutes independent	
<b>10:55-11:20</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	
<b>11:20-12:00</b>	SOCIAL ST. US HIS 6 US HIS 7 CIV/ECO 20 minute instruction 20 minutes independent	SOCIAL ST. US HIS 6 US HIS 7 CIV/ECO 20 minute instruction 20 minutes independent	SOCIAL ST. US HIS 6 US HIS 7 CIV/ECO 20 minute instruction 20 minutes independent	SOCIAL ST. US HIS 6 US HIS 7 CIV/ECO 20 minute instruction 20 minutes independent	
<b>12:00-12:30</b>	<b>ELECTIVE I</b>	<b>ELECTIVE I</b>	<b>ELECTIVE I</b>	<b>ELECTIVE I</b>	
<b>12:30-01:00</b>	<b>ELECTIVE II</b>	<b>ELECTIVE II</b>	<b>ELECTIVE II</b>	<b>ELECTIVE II</b>	
<b>Daily Times</b>	260 minutes	260 minutes	260 minutes	260 minutes	
	4 hours 20 mins	4 hours 20 mins	4 hours 20 mins	4 hours 20 mins	

**Weekly Totals: 1040 Minutes = 17 Hours 20 Minutes**

**SCPS 6<sup>th</sup>-8<sup>th</sup> Grade 2019-2020 Student Packet Learning Continuation Schedule**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:15</b>	Language Arts LA 6 LA 7 LA 8 60 minutes independent	Language Arts LA 6 LA 7 LA 8 60 minutes independent	Language Arts LA 6 LA 7 LA 8 60 minutes independent	Language Arts LA 6 LA 7 LA 8 60 minutes independent	
<b>09:15-10:15</b>	Mathematics Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 60 minutes independent	Mathematics Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 60 minutes independent	Mathematics Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 60 minutes independent	Mathematics Math 6 Math 7 Pre-Algebra Algebra I Geometry Algebra I/Geo 60 minutes independent	
<b>10:15-10:55</b>	SCIENCE Science 6 Life 7 Physical 8 Earth 40 minutes independent	SCIENCE Science 6 Life 7 Physical 8 Earth 40 minutes independent	SCIENCE Science 6 Life 7 Physical 8 Earth 40 minutes independent	SCIENCE Science 6 Life 7 Physical 8 Earth 40 minutes independent	
<b>10:55-11:20</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	
<b>11:20-12:00</b>	SOCIAL ST.: US HIS 6 US HIS 7 CIV/ECO 40 minutes independent	SOCIAL ST.: US HIS 6 US HIS 7 CIV/ECO 40 minutes independent	SOCIAL ST.: US HIS 6 US HIS 7 CIV/ECO 40 minutes independent	SOCIAL ST.: US HIS 6 US HIS 7 CIV/ECO 40 minutes independent	
<b>12:00-12:30</b>	<b>ELECTIVE I</b> Independent Activity	<b>ELECTIVE I</b> Independent Activity	<b>ELECTIVE I</b> Independent Activity	<b>ELECTIVE I</b> Independent Activity	
<b>12:30-01:00</b>	<b>ELECTIVE II</b> Independent Activity	<b>ELECTIVE II</b> Independent Activity	<b>ELECTIVE II</b> Independent Activity	<b>ELECTIVE II</b> Independent Activity	
<b>Daily Times</b>	260 minutes	260 minutes	260 minutes	260 minutes	
	4 hours 20 mins	4 hours 20 mins	4 hours 20 mins	4 hours 20 mins	

**Weekly Totals: 1040 Minutes = 17 Hours 20 Minutes**

# SCPS 9-12 Grade 2019-2020 Student Virtual Learning Continuation Schedule

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					<b>Fun Friday</b>
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:25</b>	<b>BLOCK I</b> 30 minute instruction 40 minutes independent work	<b>BLOCK I</b> 30 minute instruction 40 minutes independent work	<b>BLOCK I</b> 30 minute instruction 40 minutes independent work	<b>BLOCK I</b> 30 minute instruction 40 minutes independent work	
<b>09:25-10:35</b>	<b>BLOCK II</b> 30 minute instruction 40 minutes independent work	<b>BLOCK II</b> 30 minute instruction 40 minutes independent work	<b>BLOCK II</b> 30 minute instruction 40 minutes independent work	<b>BLOCK II</b> 30 minute instruction 40 minutes independent work	
<b>10:35-11:05</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	
<b>11:05-12:15</b>	<b>BLOCK III</b> 30 minute instruction 40 minutes independent work	<b>BLOCK III</b> 30 minute instruction 40 minutes independent work	<b>BLOCK III</b> 30 minute instruction 40 minutes independent work	<b>BLOCK III</b> 30 minute instruction 40 minutes independent work	
<b>12:15-01:25</b>	<b>BLOCK IV</b> 30 minute instruction 40 minutes independent work	<b>BLOCK IV</b> 30 minute instruction 40 minutes independent work	<b>BLOCK IV</b> 30 minute instruction 40 minutes independent work	<b>BLOCK IV</b> 30 minute instruction 40 minutes independent work	
<b>Daily Times</b>	280 minutes	280 minutes	280 minutes	280 minutes	
	4 hours 40 mins	4 hours 40 mins	4 hours 40 mins	4 hours 40 mins	

**Weekly Totals: 1,120 Minutes = 18 Hours 40 Minutes**

## SCPS 9-12 Grade 2019-2020 Student Packet Learning Continuation Schedule

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>BREAKFAST</b>					Fun Friday
<b>08:00-08:15</b>	Mindfulness	Mindfulness	Mindfulness	Mindfulness	
<b>08:15-09:25</b>	BLOCK I 70 minutes independent work	BLOCK I 70 minutes independent work	BLOCK I 70 minutes independent work	BLOCK I 70 minutes independent work	
<b>09:25-10:35</b>	BLOCK II 70 minutes independent work	BLOCK II 70 minutes independent work	BLOCK II 70 minutes independent work	BLOCK II 70 minutes independent work	
<b>10:35-11:05</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	
<b>11:05-12:15</b>	BLOCK III 70 minutes independent work	BLOCK III 70 minutes independent work	BLOCK III 70 minutes independent work	BLOCK III 70 minutes independent work	
<b>12:15-1:25</b>	BLOCK IV 70 minutes independent work	BLOCK IV 70 minutes independent work	BLOCK IV 70 minutes independent work	BLOCK IV 70 minutes independent work	
<b>Daily Times</b>	280 minutes	280 minutes	280 minutes	280 minutes	
	4 hours 40 mins	4 hours 40 mins	4 hours 40 mins	4 hours 40 mins	

**Weekly Totals: 1,120 Minutes = 18 Hours 40 Minutes**

### Explanation of Schedule Terms

KEY
Mindfulness: Morning meditation used to bring focus and prepare for the day's activities. This activity includes deep breathing and becoming organized and ready for the day's expected activities.
ELA: English Language Arts includes reading, writing, speaking, listening and viewing. Students may be required to participate in different ELA activities on a given day or during a given week as specified by the teacher.
Journal Writing: Designated writing activity. PreK-2 students are able to draw, illustrate, cut and paste , if available, or use crafts for self-expression
Independent Reading: Student daily reading.

# Instructional Packet Distribution and Return

## **Students and Parents**

### ***Process for Instructional Packet Distribution***

An employee will wear personal protective equipment during the distribution of labeled instructional packets to one parent or guardian who comes to retrieve instructional packets.

### ***Process for Instructional Packet Return***

Parent or guardian will return a completed instructional packet by placing it in the appropriately labeled bin. The Southampton County Public School Division is asking all parents and guardians to take the necessary precautions during the return process.

## **Teachers**

### ***Handling of Instructional Packets***

Once received, all instructional packets will remain untouched by any employee for up to three (3) days, and then only with the use of personal protective equipment, or unless otherwise instructed by the Health Department.

### **Alternate Methods for Retrieving Instructional Packets**

Teachers will have PDF copies of the instructional packets on the Southampton County Public School Division's website. Parents will have the option to download and complete instructional packets at home.

### **Alternate Methods for Returning Instructional Packets**

Parents will have the option to take pictures of the completed work and email them to their child's teachers. Parents may also scan completed assignments and submit them by email to the teachers.

If a parent chooses to return the instructional packet to the school, the instructional packet will remain untouched for up to three (3) days before it is handled by an employee for grading. It is strongly urged that personal protective equipment is used when handling documents.

### **Instructional Packets Not Picked Up**

Instructional Packets that are not picked up may be mailed or delivered. Southampton County Public School Division staff members will make contact weekly to check on the status of package receipt.

## SCPS STUDENT DISTANCE LEARNING PLAN TEMPLATE

<b>TEACHER:</b>	<b>GRADE</b>	<b>DUE</b>
-----------------	--------------	------------

<b>Weekly Plan</b>
WEEK OF:

LESSON PLANS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
<b>Reading</b>				
<b>Writing</b>				
<b>Math</b>				
<b>Science/ Social Studies</b>				
<b>Elective</b>	Music	Art	Library	PE
<b>Independent Reading</b>				
<b>Online Resources</b>				

**Notes:** Weekly assignments are posted in Schoology. Students should log in to Schoology to complete the assignments.

Students will receive the distance learning plan with each packet to help guide them throughout the week.

# SCPS STUDENT DISTANCE LEARNING PLAN *EXAMPLE*

(Self-Contained)

<b>Teacher: Mrs. Goode Teacher</b>		<b>Grade Level: 4th</b>		<b>Due Date: April 9, 2020</b>	
Lesson Plans	Monday	Tuesday	Wednesday	Thursday	
Reading	<p>___I will Read The Old Thinks Almanac. Answer the questions (Days 1-4).</p> <p>___I will Highlight/underline keywords in each question and proof for each answer.</p> <p>___I will sort my word cards.</p> <p>___I will complete a choice board activity with your spelling words.</p>	<p>___I will complete the Synonym of Antonym worksheet.</p> <p>___I will complete the Cause and Effect worksheet.</p> <p>___I will sort my word cards.</p> <p>___I will complete a choice board activity with your spelling words.</p>	<p>___I will read Believe it or Not.</p> <p>___I will answer the questions for Believe it or Not (Days 1-4).</p> <p>___I will Highlight/underline keywords in each question and proof for each answer.</p> <p>___I will sort my word cards.</p> <p>___I will complete a choice board activity with your spelling words.</p>	<p>___I will complete the homophone worksheet.</p> <p>___I will complete main Idea Emperor Penguins worksheet.</p> <p>___I will sort my word cards.</p> <p>___I will complete a choice board activity with your spelling words.</p>	
Writing	<p>___I will write 3 to 4 sentences about my day.</p> <p>___I will use capital letters, punctuation, and my best spelling (remember what we have practiced).</p>	<p>___I will write 3 to 4 sentences about my day.</p> <p>___I will use capital letters, punctuation, and my best spelling (remember what we have practiced).</p>	<p>___I will write 3 to 4 sentences about my day.</p> <p>___I will use capital letters, punctuation, and my best spelling (remember what we have practiced).</p>	<p>___I will write 3 to 4 sentences about my day.</p> <p>___I will use capital letters, punctuation, and my best spelling (remember what we have practiced).</p>	
Math	<p>___I will complete 4.3 Decimal Place Value Review worksheet.</p> <p>OPTIONAL</p> <p>___I may complete the additional Practice: IXL lessons that you have not already mastered under 3rd, 4th, or 5th grade SOL pass--4th grade math lessons (Find Nottoway, the password is Nottoway)</p>	<p>___I will complete 4.4 Computation with Whole Numbers Review worksheet.</p> <p>OPTIONAL</p> <p>___I may complete the additional Practice: IXL lessons that you have not already mastered under 3rd, 4th, or 5th grade SOL pass--4th grade math lessons (Find Nottoway, the password is Nottoway)</p>	<p>___I will complete 4.5 Adding and Subtracting Fractions and Decimals Review worksheet.</p> <p>OPTIONAL</p> <p>___I may complete the additional Practice: IXL lessons that you have not already mastered under 3rd, 4th, or 5th grade SOL pass--4th grade math lessons (Find Nottoway, the password is Nottoway)</p>	<p>___I will complete 4.2 Fraction Review.</p> <p>OPTIONAL</p> <p>___I may complete the additional Practice: IXL lessons that you have not already mastered under 3rd, 4th, or 5th grade SOL pass--4th grade math lessons (Find Nottoway, the password is Nottoway)</p>	
Science	<p>___I will complete the review page using notes on weather and weather tools (4.6).</p>	<p>___I will complete the review page using notes on Earth's revolution, rotation, and moon phases (4.8).</p>	<p>___I will complete the review pages using notes on electricity and magnetism (4.3).</p>	<p>___I will complete the review pages using notes on the solar system (4.7).</p>	
Social Studies	<p>___I will complete the review page using notes VS.2ab - Geography and Regions.</p>	<p>___I will complete the review page using notes VS.2de - Bodies of Water and Features.</p>	<p>___I will complete the review page using notes VSde - Language groups and Seasons and VS.2fg - Archaeology and American Indians today.</p>	<p>___I will complete the review page using notes VS3abc - English Colonization and Virginia Company in London.</p>	
Elective	Music	Art	Library	PE	
Independent Reading	<p>___I will read a book or magazine for 20 minutes.</p>	<p>___I will read a book or magazine for 20 minutes.</p>	<p>___I will read a book or magazine for 20 minutes.</p>	<p>___I will read a book or magazine for 20 minutes.</p>	
Additional SCPS Resources	<a href="https://www.southampton.k12.va.us/instructionalhome.htm">https://www.southampton.k12.va.us/instructionalhome.htm</a>	<a href="https://www.southampton.k12.va.us/instructionalhome.htm">https://www.southampton.k12.va.us/instructionalhome.htm</a>	<a href="https://www.southampton.k12.va.us/instructionalhome.htm">https://www.southampton.k12.va.us/instructionalhome.htm</a>	<a href="https://www.southampton.k12.va.us/instructionalhome.htm">https://www.southampton.k12.va.us/instructionalhome.htm</a>	
<b>Websites:</b>					
<b>Videos:</b>					



# SOUTHAMPTON COUNTY PUBLIC SCHOOLS

## CAPRON ELEMENTARY SCHOOL

*(Standards Left to be Taught)*

### KINDERGARTEN

Reading	6
Math	3
Science	3
Social Studies	3

### FIRST GRADE

Reading	7
Math	5
Science	3
Social Studies	3

### SECOND GRADE

Reading	3
Math	5
Science	5
Social Studies	1

### THIRD GRADE

Reading	Complete
Math	4
Science	3
Social Studies	2

### FOURTH GRADE

Reading	Complete
Math	5
Science	2
Social Studies	1

### FIFTH GRADE

Reading	2
Math	8
Science	4
Social Studies	2

**MEHERRIN ELEMENTARY SCHOOL***(Standards Left to be Taught)***KINDERGARTEN**

<b>Reading</b>	<b>4</b>
<b>Math</b>	<b>3</b>
<b>Science</b>	<b>13</b>
<b>Social Studies</b>	<b>3</b>

**FIRST GRADE**

<b>Reading</b>	<b>6</b>
<b>Math</b>	<b>6</b>
<b>Science</b>	<b>3</b>
<b>Social Studies</b>	<b>3</b>

**SECOND GRADE**

<b>Reading</b>	<b>6</b>
<b>Math</b>	<b>3</b>
<b>Science</b>	<b>4</b>
<b>Social Studies</b>	<b>5</b>

**THIRD GRADE**

<b>Reading</b>	<b>3</b>
<b>Math</b>	<b>6</b>
<b>Science</b>	<b>4</b>
<b>Social Studies</b>	<b>5</b>

**FOURTH GRADE**

<b>Reading</b>	<b>2</b>
<b>Math</b>	<b>4</b>
<b>Science</b>	<b>3</b>
<b>Social Studies</b>	<b>3</b>

**FIFTH GRADE**

<b>Reading</b>	<b>2</b>
<b>Math</b>	<b>6</b>
<b>Science</b>	<b>2</b>
<b>Social Studies</b>	<b>2</b>

**NOTTOWAY ELEMENTARY SCHOOL***(Standards Left to be Taught)***KINDERGARTEN**

<b>Reading</b>	<b>2</b>
<b>Math</b>	<b>3</b>
<b>Science</b>	<b>5</b>
<b>Social Studies</b>	<b>3</b>

**FIRST GRADE**

<b>Reading</b>	<b>5</b>
<b>Math</b>	<b>5</b>
<b>Science</b>	<b>3</b>
<b>Social Studies</b>	<b>4</b>

**SECOND GRADE**

<b>Reading</b>	<b>5</b>
<b>Math</b>	<b>5</b>
<b>Science</b>	<b>4</b>
<b>Social Studies</b>	<b>1</b>

**THIRD GRADE**

<b>Reading</b>	<b>Complete</b>
<b>Math</b>	<b>5</b>
<b>Science</b>	<b>2</b>
<b>Social Studies</b>	<b>2</b>

**FOURTH GRADE**

<b>Reading</b>	<b>1</b>
<b>Math</b>	<b>5</b>
<b>Science</b>	<b>2</b>
<b>Social Studies</b>	<b>2</b>

**FIFTH GRADE**

<b>Reading</b>	<b>2</b>
<b>Math</b>	<b>6</b>
<b>Science</b>	<b>1</b>
<b>Social Studies</b>	<b>2</b>

# RIVERDALE ELEMENTARY SCHOOL

*(Standards Left to be Taught)*

## KINDERGARTEN

**Reading**

**6**

**Math**

**3**

**Science**

**3**

**Social Studies**

**3**

## FIRST GRADE

**Reading**

**4**

**Math**

**7**

**Science**

**4**

**Social Studies**

**5**

## SECOND GRADE

**Reading**

**2**

**Math**

**7**

**Science**

**3**

**Social Studies**

**1**

## THIRD GRADE

**Reading**

**Complete**

**Math**

**6**

**Science**

**3**

**Social Studies**

**6**

## FOURTH GRADE

**Reading**

**Complete**

**Math**

**5**

**Science**

**1**

**Social Studies**

**2**

## FIFTH GRADE

**Reading**

**1**

**Math**

**3**

**Science**

**2**

**Social Studies**

**2**

**SOUTHAMPTON MIDDLE SCHOOL***(Standards Left to be Taught)***SIXTH GRADE**

<b>Reading</b>	<b>2</b>
<b>Math</b>	<b>5</b>
<b>Science</b>	<b>6</b>
<b>United States History I</b>	<b>1</b>

**SEVENTH GRADE**

<b>Reading</b>	<b>Complete</b>
<b>Math 7</b>	<b>5</b>
<b>Pre-Algebra</b>	<b>4</b>
<b>Life Science</b>	<b>3</b>
<b>United States History II</b>	<b>3</b>

**EIGHTH GRADE**

<b>Reading</b>	<b>Complete</b>
<b>Algebra I</b>	<b>2</b>
<b>Geometry</b>	<b>6</b>
<b>Physical Science</b>	<b>Complete</b>
<b>Earth Science</b>	<b>Complete</b>
<b>Civics</b>	<b>6</b>

**ELECTIVES**

<b>Health/PE 6</b>	<b>3</b>
<b>Health/PE 7</b>	<b>3</b>
<b>Health/PE 8</b>	<b>3</b>
<b>Band</b>	<b>11</b>
<b>Technology Systems</b>	<b>12</b>
<b>Spanish I</b>	<b>1</b>
<b>Art Appreciation</b>	<b>6</b>
<b>Intro to Art</b>	<b>4</b>
<b>Art I</b>	<b>6</b>
<b>Tag 6 &amp; 7</b>	<b>6</b>
<b>AgriScience</b>	<b>4</b>
<b>STEM 6&amp;7</b>	<b>7</b>

# SOUTHAMPTON HIGH SCHOOL

*(Standards Left to be Taught)*

English 9	3
English 10	3
English 11	1
English 12	2
Algebra I Part B	3
Geometry	6
Computer Math	11
Algebra II	Complete
Earth Science	4
General Biology	7
Academic Biology	7
Chemistry	7
World History I	7
World History II	8
United States History	6
Government	8
Sociology	6
Spanish I	4
Spanish II	8
Spanish III	4
Spanish IV	4
French I	Units 1-7
French II	Units 4-9
French III	Units 4-9
French IV	Units 4-9
Art I	Foundations 7-17
Art II	Foundations 7-22
Art III	Foundations 7-25
Graphic Design	19
Photography	19
Journalism	5 Units

<b>Modern Health</b>	<b>3</b>
<b>Driver's Education</b>	<b>8 Modules</b>
<b>Physical Education</b>	<b>14</b>
<b>Chorus</b>	<b>11</b>
<b>Band</b>	<b>17-26</b>
<b>Cosmetology I, II, III</b>	<b>Chapters 13, 5, 14, 15</b>
<b>Computer Applications</b>	<b>Competencies 60-78</b>
<b>Senior Success</b>	<b>Competencies 36-61</b>
<b>Robotics</b>	<b>ITEA 10-13</b>
<b>CNA</b>	<b>BON Requirements Units 2-14</b>
<b>Natural Resources</b>	<b>Competencies 53-102</b>
<b>Culinary Arts I</b>	<b>7 Units</b>
<b>Culinary Arts II</b>	<b>Chapters 3, 5, 7, 10, 12</b>
<b>Independent Learning</b>	<b>Competencies 34-36, 55-70</b>
<b>Horticulture II</b>	<b>Competencies 53-84</b>
<b>Economics and Personal Finance</b>	<b>Competencies 82-152</b>
<b>Early Childhood I</b>	<b>Competencies 55-70</b>
<b>Early Childhood II</b>	<b>Competencies 48-51, 65-70</b>
<b>Design, Multimedia &amp; Web Technologies</b>	<b>Competencies 55-84</b>
<b>Cyber Security</b>	<b>Competencies 50-52, 77-87, 95, 96, 109</b>
<b>Environmental Science</b>	<b>5</b>



# RESOURCES AND TOOLS

## **Academic Resources and Tools**

Jason Learning

<https://login.jason.org/login/>

Jefferson Lab

<https://education.jlab.org/index.html>

Khan Academy

<https://www.khanacademy.org/>

MangaHigh- Middle/High Math Games

<https://www.mangahigh.com/en-us/games>

MathPlanet-Free lessons in Pre-Algebra, Algebra 1&2, and Geometry

<https://www.mathplanet.com/>

Prodigy

<https://www.prodigygame.com/>

Quizlet

<https://quizlet.com/>

ReadWriteThink- Free reading and writing resources for K-12

<http://www.readwritethink.org/>

The Concord Consortium (STEM topics)

<https://learn.concord.org/>

Think Math- Grades 5-8

<https://www.pbslearningmedia.org/collection/thinkmath/>

Word GameTime-K-7<sup>th</sup> grade

<http://www.wordgametime.com/>

## **Counseling Resources and Tools**

Western Tidewater Community Services Board

757-966-2805

<https://www.wtcsb.org/>

Stepping Stones Counseling Services

757-956-6100

<http://www.steppingstonescounselingservices.org/>

\*Emergency Services are offered at any local hospital emergency room.

*This page initial left blank.*

# APPENDICES

## **Appendix A: Executive Orders**

Executive Order Number 51: Declaration of State of Emergency	2
Executive Order Number 53: Temporary Restrictions Due to Novel Coronavirus (COVID-19)	4
Executive Order Number 55: Temporary Stay at Home Order Due to Novel Coronavirus (COVID-19)	8

## **Appendix B: State Superintendent Memorandums**

State Supt. Memo 071-20	Updates Related to COVID-19	11
State Supt. Memo 075-20	COVID-19 A Parent Guide for School Aged Children	15
State Supt. Memo 082-20	Update-Guidance on Graduation Requirements Awarding Credits and Continuity of Learning	16

## **Appendix C: News Releases**

News Release 03-09-2020	Coronavirus	17
News Release 03-16-2020	Meal Distribution	18
News Release 03-24-2020	School Closure Remainder of 2019-2020	20
News Release 03-31-2020	Assessments	21

## **Appendix D: SCPS Family Communication**

Letter to Families 03-09-2020	Coronavirus (COVID-19)	22
Letter to Families 03-12-2020	Compromised Immune Systems-Other Health Issues	23
Letter to Families 03-13-2020	COVID-19 Updates Pre-Closure	24
Letter to Families 03-13-2020	Talking to Students about COVID-19	27
Letter to Families 03-13-2020	Two Week School Closure	32
Letter to Families 03-24-2020	School Closure Remainder 2019-2020	33
Letter to Families 03-29-2020	SCPS Continuity of Learning	34

## **Appendix E: SCPS Flyers**

Flyer 03-09-2020	Prevent the Spread of Germs	37
Flyer 03-14-2020	Student Meal Distribution Week 1	38
Flyer 03-20-2020	Student Meal Distribution Week 2	39
Flyer 03-29-2020	Student Meal Distribution Week 3	40
Flyer 04-01-2020	WIFI Zone	41
Flyer 04-01-2020	Kajeet	42
Flyer 04-02-2020	SMS iPad Disbursement (4/6; 4/7; 4/8)	43
Flyer 04-05-2020	Schoology Training: SCPS Faculty (4/6-4/7)	44
Flyer 04-05-2020	Schoology Training: SCPS Family (4/8)	45
Flyer 04-06-2020	Meal Notice	46
Flyer 04-16-2020	Meal Notice: Spring Break – No Meal Service	47
Flyer 04-23-2020	Meal Notice	48



Commonwealth of Virginia  
Office of the Governor

## Executive Order

**NUMBER FIFTY-ONE (2020)**

### **DECLARATION OF A STATE OF EMERGENCY DUE TO NOVEL CORONAVIRUS (COVID-19)**

#### **Importance of the Issue**

The Commonwealth of Virginia is monitoring an outbreak of a respiratory illness referred to as the coronavirus (COVID-19), which has spread from Wuhan, Hubei Province, China to more than 80 other locations internationally, including the Commonwealth. The Virginia Department of Health (VDH) has been working with local, state, and federal officials, healthcare and emergency management experts, and various state agencies to form a COVID-19 Taskforce to prepare for and respond to this threat. Given recent confirmed occurrences of COVID-19 within the Commonwealth and in neighboring states, as well as information from the Centers for Disease Control and Prevention, it is anticipated that the disease will spread.

Therefore, on this date, March 12, 2020, I declare that a state of emergency exists in the Commonwealth of Virginia to continue to prepare and coordinate our response to the potential spread of COVID-19, a communicable disease of public health threat. The anticipated effects of COVID-19 constitute a disaster as described in § 44-146.16 of the *Code of Virginia (Code)*. By virtue of the authority vested in me by Article V, Section 7 of the Constitution of Virginia, by §§ 44-146.17 and 44-75.1 of the *Code*, as Governor and Director of Emergency Management and Commander-in-Chief of the Commonwealth's armed forces, I proclaim a state of emergency. Accordingly, I direct state and local governments to render appropriate assistance to prepare for this event, to alleviate any conditions resulting from the situation, and to implement recovery and mitigation operations and activities so as to return impacted areas to pre-event conditions as much as possible. Emergency services shall be conducted in accordance with § 44-146.13 *et seq.* of the *Code*.

In order to marshal all public resources and appropriate preparedness, response, and recovery measures, I order the following actions:

- A. Implementation by state agencies of the Commonwealth of Virginia Emergency Operations Plan, as amended, along with other appropriate state plans.

- B. Activation of the Virginia Emergency Operations Center and the Virginia Emergency Support Team, as directed by the State Coordinator of Emergency Management, to coordinate the provision of assistance to state, local, and tribal governments and to facilitate emergency services assignments to other agencies.
- C. Authorization for the heads of executive branch agencies, on behalf of their regulatory boards as appropriate, and with the concurrence of their Cabinet Secretary, to waive any state requirement or regulation, and enter into contracts without regard to normal procedures or formalities, and without regard to application or permit fees or royalties. All waivers issued by agencies shall be posted on their websites.
- D. Activation of § 59.1-525 *et seq.* of the *Code* related to price gouging.
- E. Activation of the Virginia National Guard to State Active Duty.
- F. Authorization of a maximum of \$10,000,000 in state sum sufficient funds for state and local government mission assignments and state response and recovery operations authorized and coordinated through the Virginia Department of Emergency Management allowable by The Stafford Act, 42 U.S.C. § 5121 *et seq.* Included in this authorization is \$1,000,000 for the Department of Military Affairs, if it is called to State Active Duty.

**Effective Date of this Executive Order**

This Executive Order shall be effective March 12, 2020, and shall remain in full force and in effect until June 10, 2020 unless sooner amended or rescinded by further executive order. Termination of this Executive Order is not intended to terminate any federal type benefits granted or to be granted due to injury or death as a result of service under this Executive Order.

Given under my hand and under the Seal of the Commonwealth of Virginia, this 12th day of March, 2020.



A handwritten signature in black ink, reading "Ralph S. Northam", written over a horizontal line.

Ralph S. Northam, Governor

Attest:

A handwritten signature in black ink, reading "Kelly Thomasson", written over a horizontal line.

Kelly Thomasson, Secretary of the Commonwealth



*Commonwealth of Virginia*  
*Office of the Governor*

## *Executive Order*

### **NUMBER FIFTY-THREE (2020)**

#### **TEMPORARY RESTRICTIONS ON RESTAURANTS, RECREATIONAL, ENTERTAINMENT, GATHERINGS, NON-ESSENTIAL RETAIL BUSINESSES, AND CLOSURE OF K-12 SCHOOLS DUE TO NOVEL CORONAVIRUS (COVID-19)**

##### **Importance of the Issue**

The Commonwealth of Virginia continues to respond to the novel coronavirus (COVID-19) pandemic. On March 13, 2020, I ordered all K-12 schools in the Commonwealth closed for two weeks. On March 17, 2020, I, along with the Virginia State Health Commissioner, issued an Order of the Governor and State Health Commissioner Declaration of Public Health Emergency (later amended) limiting the number of patrons in restaurants, fitness centers, and theaters to no more than 10 per establishment. Despite these measures, COVID-19 presents an ongoing threat to our communities. Information from the Virginia Department of Health reveals occurrences of the virus in every region of the Commonwealth. Indeed, the data suggests that in several regions there may be community spread of the virus.

Now, we must take additional long term action to mitigate the impacts of this virus on our Commonwealth. Guidance on School Closures from the Centers for Disease Control and Prevention indicates that medium term closures (8-20 weeks) have greater impact on minimizing the spread of COVID-19 than shorter term closures (2-8 weeks). This guidance is consistent with the expertise of public health officials and their models of continuing spread of COVID-19 throughout the Commonwealth and the nation. Unnecessary person-to-person contact increases the risk of transmission and community spread. Consequently, we must limit such interactions to those necessary to access food and essential materials. Protecting the health and ensuring the safety of every Virginian is my highest priority.

##### **Directive**

Therefore, by virtue of the authority vested in me by Article V, Section 7 of the Constitution of Virginia, by § 44-146.17 of the *Code of Virginia* and in furtherance of Executive Order 51, I order the following:



1. Effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020, all public and private in person gatherings of 10 or more individuals are prohibited.
2. Cessation of all in-person instruction at K-12 schools, public and private, for the remainder of the 2019-2020 school year. Facilities providing child care services may remain open. On March 18, 2020, the Commissioner of the Virginia Department of Social Services, Duke Storen, issued [a letter](#) with guidance for daycare providers operating in the Commonwealth, including group size limits of 10 and stringent public health guidelines to prevent the spread of COVID-19. That guidance remains effective and I urge all Virginians with school-age children to review it. In addition, I urge child care providers to prioritize services for children of essential personnel, while asking all families with the ability to keep their children home, to do so. To that end, the Virginia Department of Social Services and the Virginia Department of Education will issue guidance to communities about operationalizing emergency child care services for essential personnel.
3. Closure of all dining and congregation areas in restaurants, dining establishments, food courts, breweries, microbreweries, distilleries, wineries, tasting rooms, and farmers markets effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020. Restaurants, dining establishments, food courts, breweries, microbreweries, distilleries, wineries, tasting rooms, and farmers markets may continue to offer delivery and take-out services.
4. Closure of all public access to recreational and entertainment businesses, effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020 as set forth below:
  - Theaters, performing arts centers, concert venues, museums, and other indoor entertainment centers;
  - Fitness centers, gymnasiums, recreation centers, indoor sports facilities, and indoor exercise facilities;
  - Beauty salons, barbershops, spas, massage parlors, tanning salons, tattoo shops, and any other location where personal care or personal grooming services are performed that would not allow compliance with social distancing guidelines to remain six feet apart;
  - Racetracks and historic horse racing facilities; and
  - Bowling alleys, skating rinks, arcades, amusement parks, trampoline parks, fairs, arts and craft facilities, aquariums, zoos, escape rooms, indoor shooting ranges, public and private social clubs, and all other places of indoor public amusement.



5. Essential retail businesses may remain open during their normal business hours. Such businesses are:
- Grocery stores, pharmacies, and other retailers that sell food and beverage products or pharmacy products, including dollar stores, and department stores with grocery or pharmacy operations;
  - Medical, laboratory, and vision supply retailers;
  - Electronic retailers that sell or service cell phones, computers, tablets, and other communications technology;
  - Automotive parts, accessories, and tire retailers as well as automotive repair facilities;
  - Home improvement, hardware, building material, and building supply retailers;
  - Lawn and garden equipment retailers;
  - Beer, wine, and liquor stores;
  - Retail functions of gas stations and convenience stores;
  - Retail located within healthcare facilities;
  - Banks and other financial institutions with retail functions;
  - Pet and feed stores;
  - Printing and office supply stores; and
  - Laundromats and dry cleaners.
6. Effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020, any brick and mortar retail business not listed in paragraph 5 may continue to operate but must limit all in-person shopping to no more than 10 patrons per establishment. If any such business cannot adhere to the 10 patron limit with proper social distancing requirements, it must close.
7. All businesses shall, to the extent possible, adhere to social distancing recommendations, enhanced sanitizing practices on common surfaces, and other appropriate workplace guidance from state and federal authorities while in operation.
8. Although business operations offering professional rather than retail services may remain open, they should utilize teleworking as much as possible. Where telework is not feasible, such business must adhere to social distancing recommendations, enhanced sanitizing practices on common surfaces, and apply the relevant workplace guidance from state and federal authorities.
9. Nothing in the Order shall limit: (a) the provision of health care or medical services; (b) access to essential services for low-income residents, such as food

banks; (c) the operations of the media; (d) law enforcement agencies; or (e) the operation of government.

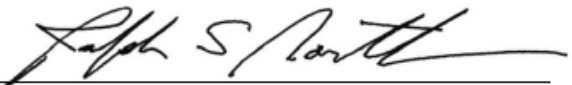
Violation of paragraphs 1, 3, 4, and 6 of this Order shall be a Class 1 misdemeanor pursuant to § 44-146.17 of the *Code of Virginia*.

**Effective Date of this Executive Order**

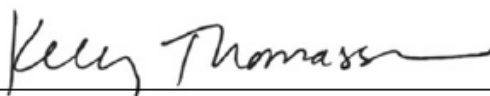
This Executive Order shall be effective March 23, 2020, amends Amended Order of the Governor and State Health Commissioner Declaration of Public Health Emergency, Order of Public Health Emergency One, and shall remain in full force and in effect until amended or rescinded by further executive order.

Given under my hand and under the Seal of the Commonwealth of Virginia, this 23rd day of March, 2020.



  
\_\_\_\_\_  
Ralph S. Northam, Governor

Attest:

  
\_\_\_\_\_  
Kelly Thomasson, Secretary of the Commonwealth



*Commonwealth of Virginia*  
*Office of the Governor*

## *Executive Order*

### **NUMBER FIFTY-FIVE (2020)**

#### **TEMPORARY STAY AT HOME ORDER DUE TO NOVEL CORONAVIRUS (COVID-19)**

To reinforce the Commonwealth's response to COVID-19 and in furtherance of Executive Orders 51 (March 12, 2020) and 53 (March 23, 2020) and by virtue of the authority vested in me by Article V, Section 7 of the Constitution of Virginia, by § 44-146.17 of the *Code of Virginia*, I order the following:

1. All individuals in Virginia shall remain at their place of residence, except as provided below by this Order and Executive Order 53. To the extent individuals use shared or outdoor spaces, whether on land or on water, they must at all times maintain social distancing of at least six feet from any other person, with the exception of family or household members or caretakers. Individuals may leave their residences for the purpose of:
  - a. Obtaining food, beverages, goods, or services as permitted in Executive Order 53;
  - b. Seeking medical attention, essential social services, governmental services, assistance from law enforcement, or emergency services;
  - c. Taking care of other individuals, animals, or visiting the home of a family member;
  - d. Traveling required by court order or to facilitate child custody, visitation, or child care;
  - e. Engaging in outdoor activity, including exercise, provided individuals comply with social distancing requirements;
  - f. Traveling to and from one's residence, place of worship, or work;

- g. Traveling to and from an educational institution;
  - h. Volunteering with organizations that provide charitable or social services; and
  - i. Leaving one's residence due to a reasonable fear for health or safety, at the direction of law enforcement, or at the direction of another government agency.
- 2. All public and private in-person gatherings of more than ten individuals are prohibited. This includes parties, celebrations, religious, or other social events, whether they occur indoor or outdoor. This restriction does not apply:
  - a. To the operation of businesses not required to close to the public under Executive Order 53; or
  - b. To the gathering of family members living in the same residence.
- 3. Institutions of higher education shall cease all in-person classes and instruction, and cancel all gatherings of more than ten individuals. For purposes of facilitating remote learning, performing critical research, or performing essential functions, institutions of higher education may continue to operate, provided that social distancing requirements are maintained.
- 4. Effective April 1, 2020 at 11:59 p.m., cessation of all reservations for overnight stays of less than 14 nights at all privately-owned campgrounds, as defined in § 35.1-1 of the *Code of Virginia*.
- 5. Closure of all public beaches as defined in § 10.1-705 of the *Code of Virginia* for all activity, except exercising and fishing. Social distancing requirements must be followed.
- 6. All relevant state agencies shall continue to work with all housing partners to execute strategies to protect the health, safety, and well-being of Virginians experiencing homelessness during this pandemic and to assist Virginians in avoiding evictions or foreclosures.
- 7. As provided in Executive Order 53, nothing in this Order shall limit: (a) the provision of health care or medical services; (b) access to essential services for low-income residents, such as food banks; (c) the operations of the media; (d) law enforcement agencies; or (e) the operation of government.

Violation of paragraphs 2, 3, 4, and 5 of this Order shall be a Class 1 misdemeanor pursuant to § 44-146.17 of the *Code of Virginia*.

**Effective Date of this Executive Order**

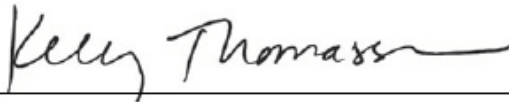
This Executive Order shall be effective March 30, 2020, amends Amended Order of the Governor and State Health Commissioner Declaration of Public Health Emergency, Order of Public Health Emergency One and Executive Order 53, and shall remain in full force and in effect until June 10, 2020, unless amended or rescinded by further executive order.

Given under my hand and under the Seal of the Commonwealth of Virginia, this 30th day of March, 2020.



  
\_\_\_\_\_  
Ralph S. Northam, Governor

Attest:



\_\_\_\_\_  
Kelly Thomasson, Secretary of the Commonwealth





**COMMONWEALTH of VIRGINIA  
Department of Education**

**DATE:** March 13, 2020

**TO:** Division Superintendents

**FROM:** James F. Lane, Ed.D., Superintendent of Public Instruction

**SUBJECT:** **Updates Related to COVID-19 Following the Governor's Order to Close Schools for a Minimum of Two Weeks**

The Governor of Virginia ordered all K-12 schools in Virginia to close for a minimum of two weeks in response to the spread of COVID-19. A link to the Governor's Press Release can be found [here](#). The Virginia Department of Education (VDOE) has been working closely with the Governor's Office, the Virginia Department of Health, and other state agencies to ensure our public schools and communities have the most up-to-date information and resources to be proactive and to respond to concerns about COVID-19. The health and safety of our children and staff are our top priorities. We continue to hear from parents and our school leaders about their concerns and understand the fears any parent may have. The VDOE continues to support school divisions in accessing resources related to child care access, providing student meals, and continuing to provide learning opportunities for all students.

**Make-Up Days**

Per the Governor's order related to the state of emergency, the State Superintendent will work with school divisions to provide flexibility via waivers for the school hours missed during the Governor's order and for other school closures related to COVID-19.

**School Nutrition**

The VDOE is currently approving waivers to school divisions to authorize non-congregate feeding under the Summer Food Service Program. We have received updates from local school divisions that are setting up drive-thru pickups, using school buses, and using faith-based organizations as pickup sites, etc., in order to ensure children have access to meals. An additional Superintendent's Memo regarding school nutrition will follow.

**Continuity of Learning**

Should there be extended closures beyond the current order the VDOE encourages school divisions to consider options and ideas to engage students in reading, thinking and learning. Creating such opportunities should be done with careful consideration of providing equitable access and support for a variety of students. Due to the waivers that will be granted for school closures related to COVID-19, schools should not consider strategies for continuity of learning as make-up days.

Additionally, we recommend that school divisions be mindful of the impacts of increased screen time for students and incorporates suggestions for physical activity and wellness.

### **School Finance and Funding**

The VDOE continues to provide updates to the guidance concerning Basic Aid Payments. Contingency plans are in place to allow the semi-monthly recurring payments for Standards of Quality (SOQ) and other Direct Aid accounts to continue to divisions. With the approval of waivers mentioned above, state funding will continue to be provided to school divisions. If there are partial waivers in the future, funding may be prorated based on the partial approval of a waiver of the 990 hour/180 day *Code of Virginia* requirement.

### **Student Assessments**

Staff from the VDOE are evaluating options to provide flexibility in meeting testing requirements for the Standards of Learning tests, the Virginia Alternate Assessment Program and the ACCESS for ELs test administered to English Learners. More information and guidance will be provided as it becomes available.

### **Resources from the Virginia Department of Education**

*#GoOpenVA - Open Educational Resources.* Virginia's teachers are encouraged to utilize the free instructional resources available through the #GoOpenVA website. These resources are available to all Virginia educators using their local division log-in credentials.

A selection of resources from local school divisions has been uploaded to the Open Educational Resource (OER) to the [\*COVID-19 Extended Closing Resources Collection\*](#). School divisions are encouraged to add instructional content to Virginia's OER repository, in general, but items specifically related to this closure can be uploaded into this collection through the [goopenva.org](http://goopenva.org) website. For additional information, please review [\*Superintendent's Memo 013-20\*](#).

*Virtual Virginia Resources and Free Teacher Training to Support Virtual Learning.* Virtual Virginia is a program offered by VDOE at no cost to school divisions. Virtual Virginia is pleased to host a series of three webinars at no cost over the next few weeks for all Virginia public educators:

#### Foundations of Online Teaching Using Web Conferencing

*Thursday, March 19, at 4 p.m. EST*

Participants will learn how to create online classrooms, structure a live instructional session, and share best practices for synchronous instruction.

#### Supporting Instruction through Video Lessons

*Thursday, March 26, at 4 p.m. EST*

Participants will learn how to use free tools to record brief video lessons that can be shared with students.

#### Teaching Online with Virtual Virginia Digital Content

*Thursday, April 2, at 4 p.m. EST*

Participants will learn how to quickly get the most out of the Virtual Virginia Outreach Resources (listed below), create assignments, monitor progress, and much more.

Please encourage your staff to register for these webinars ([registration link](#)).

*Free Resources to Support Virtual Learning.* Virtual Virginia offers 14 course resources in EPF, Math, Science, and Computer Science at no cost for teachers and students to use in blended delivery via the Virtual Virginia LMS.

- Economics and Personal Finance
- Personal Finance
- Economics
- Algebra I
- Algebra II
- Geometry
- Math Analysis/Pre-Calculus
- Earth Science I
- Biology I
- Chemistry
- Physics II
- Computer Science Foundations
- Computer Science Principles
- Computer Science Programming

These resources contain fully developed lessons aligned to Virginia Standards of Learning, videos, interactive applications, and assessments. Visit the Virtual Virginia website to learn more about how to begin using these free resources ([VVA Outreach Program](#)). Should you have any additional needs for support through Virtual Virginia's digital content, please contact Sarah Warnick, Director of Products & Services ([sarah.warnick@virtualva.org](mailto:sarah.warnick@virtualva.org)).

### **Resources from the U. S. Department of Education**

*Serving Children With Disabilities.* The U.S. Department of Education created the [Questions and Answers on Providing Services to Children with Disabilities During the Coronavirus Disease 2019 Outbreak](#) document to outline state and local agency responsibilities to infants, toddlers, and children with disabilities and their families, and to the staff serving these children.

*Student Privacy and FERPA.* The U. S. Department of Education's Student Privacy Policy Office (SPPO) prepared [FERPA and Coronavirus Frequently Asked Questions 03\\_12\\_2020.pdf](#) to assist school officials working with public health officials in managing public health issues related to COVID-19, while protecting the privacy of students' education records. Educational agencies and institutions, such as school divisions and schools, play an important role in slowing the spread of COVID-19 in schools and local communities. This document is available on the Student Privacy [website](#). Please direct any relevant student privacy related follow up questions to [FERPA@ed.gov](mailto:FERPA@ed.gov).

*ESSA Assessment and Accountability.* This fact sheet discusses the potential implications of COVID-19 on state assessment and accountability systems. This fact sheet also addresses other considerations regarding the use of Federal funds under the Elementary and Secondary Education Act of 1965, as amended (ESEA). [ESSA Assessment and Accountability](#)

### **Resources from the Centers for Disease Control (CDC)**



## **Other VDOE Updates and Previous Superintendent Memos**

Continue to visit the VDOE [website](#) for additional updates and guidance on COVID-19 and public schools. The VDOE has also provided the following memos regarding COVID-19:

[Additional Resources Following First Cases of COVID-19 in Virginia](#) (Word) – Superintendent's Memo 063-20, March 9, 2020

[Transmitting School Absentee Data to the Virginia Department of Health for the Purpose of Public Health Surveillance](#) (Word) – Superintendent's Memo 062-20, March 9, 2020

[Coronavirus \(COVID-19\) Information and Resources](#) (Word) – Principals Memo 1006-20, March 3, 2020

[Addressing Misinformation Related to the Coronavirus \(COVID-19\)](#) (Word) – Superintendent's Memo 051-20, February 21, 2020

[Novel Coronavirus \(2019-nCoV\)](#) (Word) – Superintendent's Memo 032-20, February 7, 2020



**COMMONWEALTH of VIRGINIA**  
**Department of Education**

**DATE:** March 23, 2020  
**TO:** Division Superintendents  
**FROM:** James F. Lane, Ed.D., Superintendent of Public Instruction  
**SUBJECT:** **COVID-19: A Parent Guide for School-Aged Children**

The Governor of Virginia ordered all K-12 schools in Virginia to close through the end of this academic year on March 23, 2020. The Virginia Department of Education (VDOE) will issue guidance to help local school divisions execute plans to continue instruction, while ensuring students are served equitably, regardless of income level, access to technology, English learner status or special needs. This includes options for additional instruction through summer programming, affording flexibility in course requirements and integrating instruction into coursework next year. The VDOE is also in contact with the federal government and is preparing a waiver for testing requirements. The VDOE has also been working closely with the Governor's Office, the Virginia Department of Health, and other state agencies to ensure our public schools and communities have the most up-to-date information and resources to be proactive and to respond to concerns about COVID-19. The health and safety of our children and staff are our top priorities. We continue to hear from parents and our school leaders about their concerns and understand the fears any parent may have. The VDOE has created the [COVID-19: A Parent Guide for School-Aged Children](#) to serve as a resource for parents, families and caregivers on a variety of topics related to COVID-19 and their students.

Continue to visit the VDOE [website](#) for additional updates and guidance on COVID-19. If you have questions, please contact the VDOE Department of Special Education and Student Services, at [special.ed.assistantsuperintendent.memo@doe.virginia.gov](mailto:special.ed.assistantsuperintendent.memo@doe.virginia.gov).



**COMMONWEALTH of VIRGINIA**  
**Department of Education**

DATE: March 27, 2020

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

**SUBJECT: UPDATE: Guidance on Graduation Requirements, Awarding of Credits, and Continuity of Learning**

In response to feedback and questions received from K-12 educational stakeholders across the Commonwealth, the Virginia Department of Education is providing the attached update to the Guidance on Graduation Requirements, Awarding of Credits, and Continuity of Learning document originally published on Monday, March 23, 2020 in Superintendent's Memo #077-20.

This update includes clarifications and technical edits. A change log can be found at the end of the document.

Questions may be addressed to Michael Bolling by email at [Michael.Bolling@doe.virginia.gov](mailto:Michael.Bolling@doe.virginia.gov) or by phone at (804) 225-2034.

JFL/mfb

Attachment:

- A. UPDATE: Graduation Requirements, Awarding of Credits, and Continuity of Learning (Word) - **This attachment has been updated as of March 30, 2020: Refer to [Graduation Requirements, Awarding of Credits, and Continuity of Learning](#)**



## SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837  
Phone (757) 653-2692 · Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

March 9, 2020

### FOR IMMEDIATE RELEASE

As concerns regarding COVID-19, more commonly known as Coronavirus, are rising, Southampton County Public School Division is carefully monitoring and addressing preventative measures for the school division. According to the Virginia Department of Health (VDH), "Virginia has two presumptive positive cases of COVID-19." While these cases are not in our area, we are extremely aware and cautious of the ability of this virus to quickly spread.

Currently, Southampton County Public School Division is in constant communication with our local health department and is checking with the Centers for Disease Control and Prevention (CDC), Virginia Department of Health (VDH), and Virginia Department of Education (VDOE) for regular updates.

VDOE has encouraged all school divisions to follow preventative measures recommended by the CDC which are as follows: avoid close contact with people who are sick; avoid touching your eyes, nose, and mouth; stay home when you are sick; cover your cough or sneeze with tissue, then throw the tissue in the trash; clean and disinfect frequently touched objects and surfaces; wash your hands often with soap and water for at least 20 seconds; and use an alcohol-based hand sanitizer if soap and water are not readily available.

Southampton County Public School Division will maintain our vigilance in our preventative measures to protect our students and staff. To prevent the spread of germs and viruses, the school division is taking the following precautionary measures: regularly wiping down frequently touched surfaces with disinfectant to include desks, door handles, communal areas of the schools, buses and vehicles; encouraging hand washing for 20 seconds; using tissues, or sleeves when tissues are not available, when coughing or sneezing.

Additionally, Southampton County Public School Division has purchased two Victory Electrostatic Backpack Sprayers. Electrostatic spray is a specialized solution that is combined with air and atomized by an electrode inside the sprayer. Subsequently, the spray contains positively charged particles that are able to adhere to and coat surfaces and objects. The solution within the sprayers is able to kill Coronavirus as well as a host of other viruses and germs. Spraying of all Southampton County Public School Division buildings, buses, and vehicles will begin with the arrival of the backpacks this week.

Southampton County Public School Division has sent letters to students, families and staff asking that everyone be vigilant in following the recommended preventative measures. It is our hope that through an awareness and implementation of preventative measures, our community will stay healthy.

Gwendolyn Shannon, Ph.D.  
Division Superintendent

#### Board of Education

Berlin/Ivor District  
Florence W. Reynolds

Boykins District  
Dr. Carolyn Modlin

Capron District  
James D. Pope, III

Drewryville District  
Donna Rountree

Franklin District  
Lynn J. Bradley

Jerusalem District  
Christopher Smith, Sr.

Newsoms District  
Denise B. Bunn

At Large  
Dr. Deborah Goodwyn  
William Worsham



March 16, 2020

## FOR IMMEDIATE RELEASE

### Southampton County Public School Division Distributes Meals during Statewide Closure

Southampton County Public School Division moved swiftly on Friday, March 13, 2020, after Governor Northam's statewide school closure announcement, to develop a plan to provide meals for Southampton County children who are 18 years of age or younger.

Through the collective efforts of the Food Services Department Supervisor Angela Sproul and Assistant Raquel Locklear and district administration, led by Division Superintendent Dr. Gwendolyn Shannon, the plan was developed and implemented on Monday, March 16, 2020, the first day of the closure.



*L to R: Superintendent Dr. Gwendolyn Shannon, Custodian Clayton Banks, Director of Special Education Dr. Tonia Taylor, NES Principal Susan Melbye, & MES Principal Rickeita Jones.*

The meal distribution plan is a drive-thru meal service operating out of Riverdale Elementary School. Three days of meals, breakfast and lunch, are being provided for each child on Mondays, and then meals are provided again for three days on Thursdays.

Individuals picking up meals simply need to

drive to the back of the school and meals will be handed to them while they are in their vehicle. Children do not need to be present in the car to receive the meals.



*Cafeteria Staff preparing meals. L to R: Sylvie Murphy, Viola Worrell, Elaine Barnes, & Gevonnia Freeman.*

The first day of meal distribution was a huge success! Southampton County Public Schools provided approximately 2,000 meals to the children of Southampton County. Through our partnership with the Obici Grant Foundation, the Foodbank of Southeastern Virginia and Eastern Shore will provide fresh produce that will be distributed along with the school meals on Thursday, March 19, 2020. The produce is being provided as a replacement for



*Teachers April Lane and Chikita Peterson ready to distribute meals to students.*



the very successful Healthy School Market program that was originally scheduled for later this month.

In order to ensure enough meals are prepared each distribution day, parents should send the number of students, or persons under the age of 18 in the household, for whom they are requesting meals to: their principal's REMIND app, Dr. Shannon's inbox directly on Facebook messenger, Dr. Shannon directly by text at 757-653-4464, or call (757) 352-8951 or (757) 556-4890.



*School Board Members Jim Pope and Denise Bunn (not pictured) along with Custodian Clayton Banks taking meals outside to be distributed.*

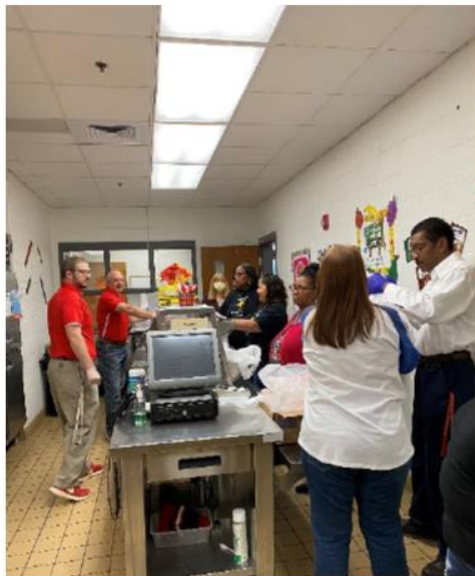
Southampton County Public School Division considers it a pleasure to be able to provide this service to our community. We are very appreciative of the employees, faculty, staff and administration, who are volunteering their time to distribute the meals.

Please stay safe and healthy during the statewide school closure.

*gpc*



*Teacher Tracy Brown delivering meals to the students.*



*SCPS staff putting meals together. L to R: Scott Stephenson, Chad Brock, Joy Carr, Norma Jones, Amesheia Warren, Kim Walker-Lee, Tracy Dollarhide, & Forrest Picot.*



*Teachers Laura Ellsworth and Kaci Keech handing meals to families in the RES drive thru.*



## **SOUTHAMPTON COUNTY SCHOOLS**

Post Office Box 96 · Courtland, Virginia 23837  
Phone (757) 653-2692 · Fax (757) 653-9422

**Dr. Gwendolyn Page Shannon, Division Superintendent**

**Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair**

March 24, 2020

### **FOR IMMEDIATE RELEASE**

On March 23, 2020, Governor Northam announced that Virginia K-12 schools will remain closed for all students for the remainder of the school year. The COVID-19 issue is a serious and continually changing situation. Southampton County Public School Division teachers, administrators, and staff have been working diligently to provide meals for students and provide a continuum of learning. Our plans and lessons were based on a two-week closure where student work was to revisit learned concepts and skills.

With the announcement on Monday, March 23, 2020, we began transitioning from a short-term closure to developing long-term plans for students and employees. The direction given by the Governor was multi-faceted and school divisions will be receiving guidance from the Virginia Department of Education. We will continue to provide information to parents, students, and staff through multiple communication formats.

While this is a critical time, we will work together to provide our students with a quality educational experience during the closure. The health, safety, and well-being of our community is our first priority. Take care of yourself and your loved ones.

Gwendolyn Shannon, Ph.D.  
Division Superintendent

### **Board of Education**

Berlin/Ivor District Florence W. Reynolds	Boykins District Dr. Carolyn Modlin	Capron District James D. Pope, III	Drewryville District Donna Rountree	Franklin District Lynn J. Bradley	Jerusalem District Christopher Smith, Sr.	Newsoms District Denise B. Bunn	At Large Dr. Deborah Goodwyn William Worsham
--	--	---------------------------------------	--	--------------------------------------	--	------------------------------------	--



## **SOUTHAMPTON COUNTY SCHOOLS**

Post Office Box 96 • Courtland, Virginia 23837  
Phone (757) 653-2692 • Fax (757) 653-9422

**Dr. Gwendolyn Page Shannon, Division Superintendent**

**Dr. Deborah Goodwyn, Chair**  
**James D. Pope, III, Vice-Chair**

March 31, 2020

### **FOR IMMEDIATE RELEASE**

Standards of Learning (SOL) testing has been suspended for the spring of 2020, due to the school closure for students for the remainder of the 2019-2020 school year. The Virginia Department of Education (VDOE) is currently reviewing options for the SOL assessments moving forward. Regardless of the suspension of the assessments, Southampton County Public Schools will continue to provide quality instruction for each student and ensure that all standards are covered by adjusting our instructional delivery, pacing, and curricula. With the implementation of our Continuity of Learning Plan, Southampton County Public School Division can ensure that even though the schools are closed, learning is continuing, course content is covered, and students are prepared for the 2020-2021 school year.

Gwendolyn Shannon, Ph.D.  
Division Superintendent

#### **Board of Education**

**Berlin/Ivor District**  
Florence W. Reynolds

**Boykins District**  
Dr. Carolyn Modlin

**Capron District**  
James D. Pope, III

**Drewryville District**  
Donna Rountree

**Franklin District**  
Lynn J. Bradley

**Jerusalem District**  
Christopher Smith, Sr.

**Newsoms District**  
Denise B. Bunn

**At Large**  
**Dr. Deborah Goodwyn**  
William Worsham





# SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837  
Phone (757) 653-2692 · Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

March 9, 2020

Dear Southampton County Public Schools Parents:

With the heightened concern of COVID-19, commonly known as Coronavirus, Southampton County Public School division continues to keep the safety, health, and well-being of our students and staff a top priority. We are working closely with Western Tidewater Health Department to monitor Coronavirus. According to the Centers for Disease Control and Prevention (CDC), the risk of Coronavirus to the general public is considered low at this time. While concern is growing over the Coronavirus, we also want to remind you that Virginia is still experiencing widespread levels of influenza (flu).

**The CDC recommends that everyone practice, preventative measures to help avoid illness, such as:**

- Avoid close contact with people who are sick
- Avoid touching your eyes, nose, and mouth
- Stay home when you are sick
- Cover your cough or sneeze with tissue, then throw the tissue in the trash
- Clean and disinfect frequently touched objects and surfaces
- Wash your hands often with soap and water for at least 20 seconds
- Use an alcohol-based hand sanitizer if soap and water are not readily available

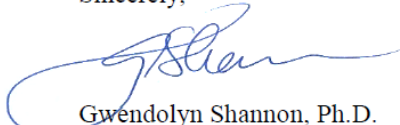
Southampton County Public School division is taking the following precautionary measures; encouraging and reminding students and staff to follow the CDC recommendations; regularly wiping down frequently touched surfaces with disinfectant to include desks, door handles and communal areas of the schools; strongly encouraging hand washing; using tissues, or a sleeve when tissues are not available, when coughing or sneezing. Additionally, Southampton County Public School division has purchased two Victory Electrostatic Backpack Sprayers. Electrostatic spray is a specialized solution that is combined with air and atomized by an electrode inside the sprayer. Subsequently, the spray contains positively charged particles that are able to adhere to and coat surfaces and objects. The solution within the sprayers is able to kill the Coronavirus as well as a host of other viruses. Spraying of all Southampton County Public School division buildings will begin with the arrival of the sprayers this week.

For more information, please call 1-877-ASK-VDH3 (1-877-275-8343) or visit the following websites:

- Centers for Disease Control and Prevention ([www.cdc.gov/coronavirus/](http://www.cdc.gov/coronavirus/))
- Virginia Department of Health ( [www.vdh.gov/wurveillance-and-investigation/novel-coronavirus](http://www.vdh.gov/wurveillance-and-investigation/novel-coronavirus))

Thank you for your support as we work to ensure the safety and wellbeing of our students and staff.

Sincerely,



Gwendolyn Shannon, Ph.D.  
Division Superintendent



Joyce B. Tomlin, RN  
School Nurse Supervisor

## Board of Education

Berlin/Ivor District Florence W. Reynolds	Boykins District Dr. Carolyn Modlin	Capron District James D. Pope, III	Drewryville District Donna Rountree	Franklin District Lynn J. Bradley	Jerusalem District Christopher Smith, Sr.	Newsoms District Denise B. Bunn	At Large Dr. Deborah Goodwyn William Worsham
--	--	---------------------------------------	--	--------------------------------------	--	------------------------------------	--



## SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837  
Phone (757) 653-2692 · Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

### COMPROMISED IMMUNE SYSTEMS / OTHER HEALTH ISSUES

March 12, 2020

Dear Southampton County Schools Families:

While we are not aware of any documented cases of COVID-19 (Coronavirus), in Southampton County, Southampton County Public Schools is taking proactive steps for the safety, health, and well-being of our students and staff. The school division is one of the larger employers in Southampton County; as such, we serve the largest groups of people collectively during the weekdays. To minimize the risk of the spread of germs and illness, we are strongly encouraging anyone who is sick to remain home.

If your child, our student, has a documented compromised immune system or other health issues, which make them more susceptible to viruses, you have the option of keeping your child at home during this pandemic. If you choose to keep your child at home, administration and teachers will provide a continuity of learning by providing assignments, utilizing distance learning, sending self-directed learning activities, and staff prepared lesson materials. Your child will also be given an opportunity to make up any work that must be completed at the school. Kajeets (wifi mobile hotspot), iPads, and laptops will be provided as available. We will provide breakfast and lunch each school day at no cost for your child upon request. Students with documented compromised immune systems or other health issues choosing to remain home will be given excused absences.

Contact your school's administrator if you are considering keeping your child at home so that appropriate individual plans can be put in place. Please contact me if you have any questions or concerns.

Sincerely,

Gwendolyn P. Shannon, Ph.D.  
Division Superintendent  
Mobile: 757-653-4464

#### Board of Education

Berlin/Ivor District  
Florence W. Reynolds

Boykins District  
Dr. Carolyn Modlin

Capron District  
James D. Pope, III

Drewryville District  
Donna Rountree

Franklin District  
Lynn J. Bradley

Jerusalem District  
Christopher Smith, Sr.

Newsoms District  
Denise B. Bunn

At Large  
Dr. Deborah Goodwyn  
William Worsham



## SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 - Courtland, Virginia 23837  
Phone (757) 653-2692 - Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

March 13, 2020

Dear Southampton County Public School Division Families:

Southampton County Public School Division has taken a proactive stance to the COVID-19 (Coronavirus) pandemic to minimize the spread of illness. The school division is continuously monitoring and communicating with the Virginia Department of Health (VDH), Virginia Department of Education (VDOE), and the Centers for Disease Control and Prevention (CDC) to remain current on the status of Coronavirus.

### CLEANING AND DISINFECTING

A comprehensive cleaning and disinfecting plan of all Southampton County Public School Division facilities and vehicles was developed on Monday, March 9, 2020. Schools and offices were provided with an ample supply of Clorox wipes and Lysol spray and the school division purchased two electrostatic sprayers to treat surfaces throughout the division. The division superintendent sent a letter to all staff requesting their assistance in the prevention of the spread of germs and viruses. The preventative cleaning and disinfecting plan includes:

Follow the CDC recommendations to avoid illness.	<ul style="list-style-type: none"> <li>- Avoid close contact with people who are sick.</li> <li>- Avoid touching your eyes, nose, and mouth.</li> <li>- Stay home when you are sick.</li> <li>- Cover your cough or sneeze with tissue, then throw the tissue in the trash. Cough or sneeze in your sleeve if no tissue is available.</li> <li>- Clean and disinfect frequently touched objects and surfaces.</li> <li>- Wash your hands often with soap and water for at least 20 seconds.</li> <li>- Use an alcohol-based hand sanitizer if soap and water are not readily available.</li> </ul>
School staff have been provided with disinfecting supplies, Lysol spray and Clorox wipes, to maintain a sanitized learning environment.	<p>Wipe down and spray each day and between classes the following:</p> <ul style="list-style-type: none"> <li>- Door handles</li> <li>- Desks</li> <li>- Light Switches</li> <li>- Water Fountains</li> <li>- Restroom Sinks</li> <li>- Cafeteria Surfaces, Tables, and Keypads</li> </ul>
School division drivers, bus and vehicle, provided with disinfecting supplies.	<p>Wipe down and spray each day and between runs:</p> <ul style="list-style-type: none"> <li>- Seats and seat backs</li> <li>- Handles and railings</li> <li>- Consoles</li> </ul>

### Board of Education

Berlin/Ivor District  
Florence W. Reynolds

Boykins District  
Dr. Carolyn Modlin

Capron District  
James D. Pope, III

Drewryville District  
Donna Rountree

Franklin District  
Lynn J. Bradley

Jerusalem District  
Christopher Smith, Sr.

Newsoms District  
Denise B. Bunn

At Large  
Dr. Deborah Goodwyn  
William Worsham



## SOUTHAMPTON COUNTY SCHOOLS

<p>Electrostatic Sprayer. (Electrostatic spray is a specialized solution that is combined with air and atomized by an electrode inside the sprayer. Subsequently, the spray contains positively charged particles that are able to adhere to and coat surfaces and objects. The solution within the sprayers is able to kill Coronavirus as well as other viruses and germs.)</p>	<p>To date, the following has been sprayed or scheduled to be sprayed:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Southampton High School</td><td>March 11 &amp; 12, 2020</td></tr> <tr> <td>Nottoway Elementary School</td><td>March 12, 2020</td></tr> <tr> <td>Southampton Middle School</td><td>March 13, 2020</td></tr> <tr> <td>Capron Elementary School</td><td>March 13, 2020</td></tr> <tr> <td>Meherrin Elementary School</td><td>March 13, 2020</td></tr> <tr> <td>Riverdale Elementary School</td><td>Afternoon of March 13, 2020</td></tr> <tr> <td>Fresh Start Center</td><td>Afternoon of March 13, 2020</td></tr> </table> <p>Schools will continue to be sprayed on a routine basis throughout the pandemic.</p> <p>21 vehicles have received electrostatic spraying. Spraying of buses and vehicles will continue until all vehicles are sprayed. Vehicles will continue to be sprayed on a routine basis throughout the pandemic.</p>	Southampton High School	March 11 & 12, 2020	Nottoway Elementary School	March 12, 2020	Southampton Middle School	March 13, 2020	Capron Elementary School	March 13, 2020	Meherrin Elementary School	March 13, 2020	Riverdale Elementary School	Afternoon of March 13, 2020	Fresh Start Center	Afternoon of March 13, 2020
Southampton High School	March 11 & 12, 2020														
Nottoway Elementary School	March 12, 2020														
Southampton Middle School	March 13, 2020														
Capron Elementary School	March 13, 2020														
Meherrin Elementary School	March 13, 2020														
Riverdale Elementary School	Afternoon of March 13, 2020														
Fresh Start Center	Afternoon of March 13, 2020														

### ATTENDANCE

At this time, Southampton County Public School Division will operate on a regular schedule. Students are strongly encouraged to stay home if they are sick. Students should not return to school until they are symptom free without medication for 24 hours. For students who are sick and remain at home and students who are kept at home due to compromised immune systems or health issues, the following will be provided:

<p>Students who are Absent:</p> <ul style="list-style-type: none"> <li>- Students who are sick.</li> <li>- Students whose parents choose to keep them home.</li> </ul>	<p>Administration and teachers will provide a continuity of learning by:</p> <ul style="list-style-type: none"> <li>- Providing assignments.</li> <li>- Utilizing distance learning.</li> <li>- Sending self-directed learning activities and staff prepared lesson materials.</li> <li>- Opportunity to make up work that must be completed at the school.</li> <li>- iPads and laptops will be provided, as available.</li> <li>- Breakfast and lunch provided each school day at no cost upon request.</li> <li>- Absences will be marked as school approved.</li> <li>- Absences during the pandemic will not be counted toward attendance awards.</li> </ul>
--	---

### SOCIAL DISTANCING

In an effort to practice social distancing, Southampton County Public School Division has enacted the following procedures:

Suspension of All After-School Activities	Effective Saturday, March 14, 2020, until further notice, all after-school activities and events have been suspended.
Suspension of Travel	Effective Saturday, March 14, 2020, until further notice, all school related travel is suspended until further notice.





## SOUTHAMPTON COUNTY SCHOOLS

### INSTRUCTION

Southampton County Public School Division faculty and staff are currently making preparations in the event that a school division closure occurs. Teachers have developed packets for students to maintain and practice learned curriculum and skills. There are online activities available as well.

Paper and Pencil Lessons and Activities	Many of the plans and activities are paper and pencil and will be provided in packet form. These lessons and activities are the only assignments required.
Online Programs	Lessons through programs such as Schoology, Edmentum, Study Island, IXL, Google Classroom, and Accelerated Reader will be available for students as well. Students may use the following link to access programs as they do at school: <a href="https://www.southampton.k12.va.us/instructionalhome.htm">https://www.southampton.k12.va.us/instructionalhome.htm</a>

### MEALS

In the event that a school division closure occurs, the Food Services Department will provide meals in the Summer Food Service Program (SFSP) format. Meals will be available to everyone under the age of 18 in a household provided one child in the household attends Southampton County Public Schools.

Location(s) will be determined at a later date if there is a school division closure.

---

Southampton County Public School Division will maintain our vigilance in our preventative measures for the safety, health, and well-being of our students and staff. We encourage everyone whether at home or at school to be vigilant in practicing the CDC recommendations to avoiding illness.

We will continually monitor the pandemic in our area and work with our supporting agencies to make informed and responsible decisions. Information and updates will be shared through Instant Alert, letters, social media, and the Remind app. It is our hope that through an awareness and implementation of preventative measures, our Southampton County Public School Division family will stay healthy.

Sincerely,

A blue ink signature of Gwendolyn Shannon, written in a cursive style.

Gwendolyn Shannon, Ph.D.  
Division Superintendent



## SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 - Courtland, Virginia 23837  
Phone (757) 653-2692 - Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

March 13, 2020

Dear Southampton County Schools Families:

Dealing with the news of COVID-19 (Coronavirus) can elicit much stress. We want our student to be able to express their feelings related to this issue with a trusted adult. There are many resources on the Internet that provide information about the virus; however, we want to provide you with a resource, developed by the National Association of School Psychologists (NASP) and the National Association of School Nurses (NASN), entitled *Talking to Children About COVID-19 (Coronavirus)*. This document provides suggestions for specific guidelines for dealing with this situation. Additionally, it provides tips for talking to your child and resource that you may access for more information.

As always, the safety, health, and well-being of our students is a top priority. We hope that providing this resource to you will assist them through this period.

Sincerely,

Gwendolyn P. Shannon, Ph.D.  
Division Superintendent  
Mobile: 757-653-4464

### Board of Education

Berlin/Ivor District  
Florence W. Reynolds

Boykins District  
Dr. Carolyn Modlin

Capron District  
James D. Pope, III

Drewryville District  
Donna Rountree

Franklin District  
Lynn J. Bradley

Jerusalem District  
Christopher Smith, Sr.

Newsoms District  
Denise B. Bunn

At Large  
Dr. Deborah Goodwyn  
William Worsham

**February 29, 2020**

## **Talking to Children About COVID-19 (Coronavirus) A Parent Resource**

A new type of coronavirus, abbreviated COVID-19, is causing an outbreak of respiratory (lung) disease. It was first detected in China and has now been detected internationally. While the immediate health risk in the United States is low, it is important to plan for any possible outbreaks if the risk level increases in the future.

Concern over this new virus can make children and families anxious. While we don't know where and to what extent the disease may spread here in the United States, we do know that it is contagious, that the severity of illness can vary from individual to individual, and that there are steps we can take to prevent the spread of infection. Acknowledging some level of concern, without panicking, is appropriate and can result in taking actions that reduce the risk of illness. Helping children cope with anxiety requires providing accurate prevention information and facts without causing undue alarm.

It is very important to remember that children look to adults for guidance on how to react to stressful events. If parents seem overly worried, children's anxiety may rise. Parents should reassure children that health and school officials are working hard to ensure that people throughout the country stay healthy. However, children also need factual, age appropriate information about the potential seriousness of disease risk and concrete instruction about how to avoid infections and spread of disease. Teaching children positive preventive measures, talking with them about their fears, and giving them a sense of some control over their risk of infection can help reduce anxiety.

### **Specific Guidelines**

#### **Remain calm and reassuring.**

- Children will react to and follow your verbal and nonverbal reactions.
- What you say and do about COVID-19, current prevention efforts, and related events can either increase or decrease your children's anxiety.
- If true, emphasize to your children that they and your family are fine.
- Remind them that you and the adults at their school are there to keep them safe and healthy.
- Let your children talk about their feelings and help reframe their concerns into the appropriate perspective.

#### **Make yourself available.**

- Children may need extra attention from you and may want to talk about their concerns, fears, and questions.
- It is important that they know they have someone who will listen to them; make time for them.
- Tell them you love them and give them plenty of affection.



**Avoid excessive blaming.**

- When tensions are high, sometimes we try to blame someone.
- It is important to avoid stereotyping any one group of people as responsible for the virus.
- Bullying or negative comments made toward others should be stopped and reported to the school.
- Be aware of any comments that other adults are having around your family. You may have to explain what comments mean if they are different than the values that you have at home.

**Monitor television viewing and social media.**

- Limit television viewing or access to information on the Internet and through social media. Try to avoid watching or listening to information that might be upsetting when your children are present.
- Speak to your child about how many stories about COVID-19 on the Internet may be based on rumors and inaccurate information.
- Talk to your child about factual information of this disease—this can help reduce anxiety.
- Constantly watching updates on the status of COVID-19 can increase anxiety—avoid this.
- Be aware that developmentally inappropriate information (i.e., information designed for adults) can cause anxiety or confusion, particularly in young children.
- Engage your child in games or other interesting activities instead.

**Maintain a normal routine to the extent possible.**

- Keep to a regular schedule, as this can be reassuring and promotes physical health.
- Encourage your children to keep up with their schoolwork and extracurricular activities, but don't push them if they seem overwhelmed.

**Be honest and accurate.**

- In the absence of factual information, children often imagine situations far worse than reality.
- Don't ignore their concerns, but rather explain that at the present moment very few people in this country are sick with COVID-19.
- Children can be told this disease is thought to be spread between people who are in close contact with one another—when an infected person coughs or sneezes.
- It is also thought it can be spread when you touch an infected surface or object, which is why it is so important to protect yourself.
- For additional factual information contact your school nurse, ask your doctor, or check the <https://www.cdc.gov/coronavirus/2019-ncov/index.html> website.

**Know the symptoms of COVID-19.**

- The CDC believes these symptoms appear in a few days after being exposed to someone with the disease or as long as 14 days after exposure:
  - Fever
  - Cough
  - Shortness for breath
- For some people the symptoms are like having a cold; for others they are quite severe or even life threatening. In either case it is important to check with your child's healthcare provider (or yours) and follow instructions about staying home or away from public spaces to prevent the spread of the virus.

**Review and model basic hygiene and healthy lifestyle practices for protection.**

- Encourage your child to practice every day good hygiene—simple steps to prevent spread of illness:
  - Wash hands multiple times a day for at least 20 seconds (singing Twinkle, Twinkle Little Star slowly takes about 20 seconds).
  - Cover their mouths with a tissue when they sneeze or cough and throw away the tissue immediately, or sneeze or cough into the bend of their elbow. Do not share food or drinks.



- Practice giving fist or elbow bumps instead of handshakes. Fewer germs are spread this way.
- Giving children guidance on what they can do to prevent infection gives them a greater sense of control over disease spread and will help to reduce their anxiety.
- Encourage your child to eat a balanced diet, get enough sleep, and exercise regularly; this will help them develop a strong immune system to fight off illness.

#### Discuss new rules or practices at school.

- Many schools already enforce illness prevention habits, including frequent hand washing or use of alcohol-based hand cleansers.
- Your school nurse or principal will send information home about any new rules or practices.
- Be sure to discuss this with your child.
- Contact your school nurse with any specific questions.

#### Communicate with your school.

- Let your school know if your child is sick and keep them home. Your school may ask if your child has a fever or not. This information will help the school to know why your child was kept home. If your child is diagnosed with COVID-19, let the school know so they can communicate with and get guidance from local health authorities.
- Talk to your school nurse, school psychologist, school counselor, or school social worker if your child is having difficulties as a result of anxiety or stress related to COVID-19. They can give guidance and support to your child at school.
- Make sure to follow all instructions from your school.*

## Take Time to Talk

You know your children best. Let their questions be your guide as to how much information to provide. However, don't avoid giving them the information that health experts identify as critical to ensuring your children's health. Be patient; children and youth do not always talk about their concerns readily. Watch for clues that they may want to talk, such as hovering around while you do the dishes or yard work. It is very typical for younger children to ask a few questions, return to playing, then come back to ask more questions.

When sharing information, it is important make sure to provide facts without promoting a high level of stress, remind children that adults are working to address this concern, and give children actions they can take to protect themselves.

Information is rapidly changing about this new virus—to have the most correct information stay informed by accessing <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

#### Keep Explanations Age Appropriate

- Early elementary school children need brief, simple information that should balance COVID-19 facts with appropriate reassurances that their schools and homes are safe and that adults are there to help keep them healthy and to take care of them if they do get sick. Give simple examples of the steps people take every day to stop germs and stay healthy, such as washing hands. Use language such as "adults are working hard to keep you safe."
- Upper elementary and early middle school children will be more vocal in asking questions about whether they truly are safe and what will happen if COVID-19 comes to their school or community. They may need assistance separating reality from rumor and fantasy. Discuss efforts of school and

community leaders to prevent germs from spreading.

- Upper middle school and high school students are able to discuss the issue in a more in-depth (adult-like) fashion and can be referred directly to appropriate sources of COVID-19 facts. Provide honest, accurate, and factual information about the current status of COVID-19. Having such knowledge can help them feel a sense of control.

#### **Suggested Points to Emphasize When Talking to Children**

- Adults at home and school are taking care of your health and safety. If you have concerns, please talk to an adult you trust.
- Not everyone will get the coronavirus (COVID-19) disease. School and health officials are being especially careful to make sure as few people as possible get sick.
- It is important that all students treat each other with respect and not jump to conclusions about who may or may not have COVID-19.
- There are things you can do to stay healthy and avoid spreading the disease:
  - Avoid close contact with people who are sick.
  - Stay home when you are sick.
  - Cover your cough or sneeze into your elbow or a tissue, then throw the tissue in the trash.
  - Avoid touching your eyes, nose, and mouth.
  - Wash hands often with soap and water (20 seconds).
  - If you don't have soap, use hand sanitizer (60–95% alcohol based).
  - Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.

## **Additional Resources**

Talking With Children: Tips for Caregivers, Parents, and Teachers During Infectious Disease Outbreaks, <https://store.samhsa.gov/product/Talking-With-Children-Tips-for-Caregivers-Parents-and-Teachers-During-Infectious-Disease-Outbreaks/SMA14-4886>

Coping With Stress During Infectious Disease Outbreaks, <https://store.samhsa.gov/product/Coping-with-Stress-During-Infectious-Disease-Outbreaks/sma14-4885>

Centers for Disease Control and Prevention, Coronavirus Disease 2019 (COVID-19), <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>

Handwashing and Hand Sanitizer Use at Home, at Play, and Out and About, <https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf>

*For more information related to schools and physical and mental health, visit [www.nasponline.org](http://www.nasponline.org) and [www.nasn.org](http://www.nasn.org).*

---

© 2020, National Association of School Psychologists, 4340 East West Highway, Suite 402, Bethesda, MD 20814, 301-657-0270



## SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837  
Phone (757) 653-2692 · Fax (757) 653-9422

Dr. Gwendolyn P. Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

March 13, 2020

Dear Southampton County Public School Division Families and Staff:

Southampton County Public Schools will be closed for all students from Monday, March 16, 2020, through Friday, March 27, 2020, by order of Governor Ralph Northam. In his address to the Commonwealth this afternoon, Governor Northam stated, "We are taking this action to keep Virginians as safe and healthy as possible, and to minimize exposure to COVID-19."

Southampton County Public School Division will provide breakfast and lunch during the closure in the format of the Summer Food Service Program (SFSP). Meals will be available to children age 18 and under.

More details are forthcoming in regard to the school closure and to meal distribution.

Sincerely,

Gwendolyn Shannon, Ph.D.  
Division Superintendent

### Board of Education

Berlin/Ivor District  
Florence W. Reynolds

Boykins District  
Dr. Carolyn Modlin

Capron District  
James D. Pope, III

Drewryville District  
Donna Rountree

Franklin District  
Lynn J. Bradley

Jerusalem District  
Christopher Smith, Sr.

Newsoms District  
Denise B. Bunn

At Large  
Dr. Deborah Goodwyn  
William Worsham





## SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 · Courtland, Virginia 23837  
Phone (757) 653-2692 · Fax (757) 653-9422

Dr. Gwendolyn Page Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

March 24, 2020

Dear Southampton County Public School Division Families:

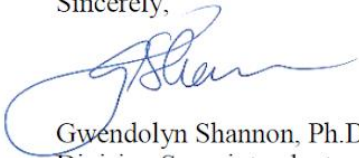
Monday, March 23, 2020, Governor Ralph Northam announced that Virginia K-12 schools will remain closed for all students for the remainder of the 2019-2020 school year. This closure is heartbreaking to many, to say the least, but understandable as the COVID-19 pandemic is a serious and continually changing national public health issue. This is a time of great uncertainty for us all, and many of you probably have more questions than I have answers at this time. Nevertheless, together we will get through these uncharted waters. I want to assure you that the Southampton County Public School Division is working conscientiously to address the concerns of parents, students, employees and our community as well as to ensure continuity of instruction.

During the initial two-week closure, Southampton County Public School Division teachers, administrators, and staff worked together to serve approximately 10,400 meals for students and provided instructional materials, in packet form and through virtual formats, reinforcing the curriculum.

Today, we received guidance from the Virginia Department of Education (VDOE) and Dr. James Lane, Superintendent of Public Instruction, and are working to determine potential implications to our school division based on the guidelines. Our division employees are dedicated to ensuring that we maintain quality instruction during this mandated extended school closure.

We will continue to communicate with you through the Remind app, instant alert phone messages, and social media to keep you updated and informed. We will all work together to provide your child, our students, with a quality educational experience during the closure. Please take care of yourself and your loved ones during this time, and stay healthy.

Sincerely,



Gwendolyn Shannon, Ph.D.  
Division Superintendent

### Board of Education

Berlin/Ivor District Florence W. Reynolds	Boykins District Dr. Carolyn Modlin	Capron District James D. Pope, III	Drewryville District Donna Rountree	Franklin District Lynn J. Bradley	Jerusalem District Christopher Smith, Sr.	Newsoms District Denise B. Bunn	At Large Dr. Deborah Goodwyn William Worsham
--	--	---------------------------------------	--	--------------------------------------	--	------------------------------------	--



## SOUTHAMPTON COUNTY SCHOOLS

Post Office Box 96 • Courtland, Virginia 23837  
Phone (757) 653-2692 • Fax (757) 653-9422

Dr. Gwendolyn Page Shannon, Division Superintendent

Dr. Deborah Goodwyn, Chair  
James D. Pope, III, Vice-Chair

March 29, 2020

Dear Southampton County Public School Division Families:

On March 23, 2020, Governor Northam enacted Executive Order 53, which closed schools for students for the remainder of the 2019-2020 school year. Southampton County Public School Division received guidance from the Virginia Department of Education (VDOE), and we have developed our plan for the Continuity of Learning for our students for the remainder of the 2019-2020 school year. As a school community, it is our goal to ensure that our students are provided quality instruction for the remainder of the school year and are fully prepared for 2020-2021. Below is information regarding the continuation of the school year (Please note that the COVID-19 pandemic is an ever-changing situation, and, as such, the plan for the remainder of the school year is subject to change).

### Nutrition Plan

Meals will be available to students each week on Mondays and Thursdays. The distribution of meals for all students will be as follows:

#### Mondays and Thursdays:

Riverdale Elementary:	9 a.m. to 11 a.m.
Capron Elementary:	10 a.m. to 12 p.m.
Nottoway Elementary:	10 a.m. to 12 p.m.
Meherrin Elementary:	10 a.m. to 12 p.m.

### Continuity of Learning

Schools will continue to provide quality instruction for each student for the remainder of the school year. The Continuity of Learning Plan consists of a blended model of virtual learning through Schoology, our learning management system, which encompasses our online programs and instructional packets. School administrators and teachers will work with families to provide technology as needed and as available. Virtual student lessons will be provided on a continual basis, and instructional packets will be available for pick up on Thursdays. For all students enrolled in Southampton County Public Schools, we are working diligently to ensure that even though the schools have been closed, learning is continuing, course content is covered, and students are prepared for the 2020-2021 school year.

### Equitable Opportunities

We will continue an equitable education delivery to provide the necessary support and resources for all students to be successful. We will meet all federal and state requirements, as well as legal requirements related to supporting Individualized Education Programs for students receiving special education, ESL, and student device services.

#### **Board of Education**

Berlin/Ivor District Florence W. Reynolds	Boykins District Dr. Carolyn Modlin	Capron District James D. Pope, III	Drewryville District Donna Rountree	Franklin District Lynn J. Bradley	Jerusalem District Christopher Smith, Sr.	Newsoms District Denise B. Bunn	At Large Dr. Deborah Goodwyn William Worsham
--	--	---------------------------------------	--	--------------------------------------	--	------------------------------------	--

**Technology**

Access to proper technology is at the heart of a virtual learning strategy. We are taking inventory of, and collecting, all available devices currently in our buildings that could be issued to students, as well as assessing the need for additional devices. We are developing a process for staff and families to evaluate technology available at home and evaluate needs. We will also provide technical support and training to families and employees who may run into issues with technology.

**Graduation Requirements**

VDOE has established graduation requirements that can be waived and will be addressing requirements that require action by the General Assembly in order to be waived. Southampton High School Counselors will be conducting an audit of each of the seniors' transcripts to determine who is on-track for the 2019-2020 school year graduation. Through this audit, they will indicate which requirements need to be waived, if any, for each student. This process should be complete by May 15, 2020.

**Students Enrolled in Credit-Bearing Courses Graduating in 2021 or After**

Southampton High School and Southampton Middle School students enrolled in credit-bearing courses will complete their courses this school year, with teachers providing instruction through a blended model of virtual learning and instructional packets. Teachers will review standards that must be taught and adjust their teaching and schedule accordingly.

**Students in Grades PreK-8**

As with students in grades 9-12, our students in PreK-8 will be provided instruction through a blended model of virtual learning and instructional packets. We are ensuring that all standards are covered by adjusting the pacing and grade-level curricula.

**Advanced Placement Courses**

The College Board has announced that students enrolled in Advanced Placement (AP) classes will be able to take AP exams online, at home, and has provided preparation materials for home access for AP teachers and students. AP teachers will continue to teach and work with students to prepare them for these exams.

**Virtual Virginia**

Students enrolled in Virtual Virginia courses should follow the direction given by the instructor regarding expectations for work and grading.

**Dual Enrollment/Dual Credit Courses**

Students enrolled in Dual Enrollment/Dual Credit courses should continue to complete the assignments issued by the instructor. We are discussing the courses with administrators at Camp Community College and will provide updated information once received.

**Grades**

Student work, regardless of classification, will be graded. Guidance from the Virginia School Board Association (VSBA) and the Virginia Association of School Superintendents (VASS) was issued on

**Board of Education**

Berlin/Ivor District Florence W. Reynolds	Boykins District Dr. Carolyn Modlin	Capron District James D. Pope, III	Drewryville District Donna Rountree	Franklin District Lynn J. Bradley	Jerusalem District Christopher Smith, Sr.	Newsoms District Denise B. Bunn	At Large Dr. Deborah Goodwyn William Worsham
--	--	---------------------------------------	--	--------------------------------------	--	------------------------------------	--

Friday, March 27, 2020. The information will be presented to the school board at our next school board meeting, and a decision will be made at that time.

### **Report Cards**

Report cards for the 3rd nine weeks will not be distributed on Friday, April 3, 2020. We are providing students an opportunity for makeup work, enrichment, reteaching, and reassessing. We will begin the abbreviated 4th nine weeks on April 20, 2020.

### **SOL Testing**

Standards of Learning (SOL) testing has been suspended for the spring of 2020, due to the school closure for students, for all subjects and all grades. VDOE is currently reviewing options for the assessments moving forward. Updates will be provided as we learn more.

### **Spring Break**

Spring Break will be honored as planned. Spring Break is scheduled for April 10, 2020, through April 17, 2020.

### **Spring Sports**

The Virginia High School League (VHSL) has delayed its final decision on spring sports until May. We will provide an update as soon as a decision is made.

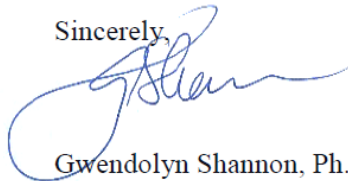
### **Prom**

A decision has not been made at this time regarding the Prom. The status of the COVID-19 pandemic and recommendations by the CDC will guide us in our plans.

---

The COVID-19 pandemic is ever-changing, and we are continually reviewing the information provided by the CDC and the Virginia Department of Health (VDH) to ensure the health, safety, and well-being of students and staff. We will continue to communicate with you through the Remind app, instant alert phone messages, and social media to keep you updated and informed of our Continuity of Learning Plan. Please stay safe and take care of yourself and your family, and stay healthy.

Sincerely,



Gwendolyn Shannon, Ph.D.  
Division Superintendent

#### **Board of Education**

Berlin/Ivor District Florence W. Reynolds	Boykins District Dr. Carolyn Modlin	Capron District James D. Pope, III	Drewryville District Donna Rountree	Franklin District Lynn J. Bradley	Jerusalem District Christopher Smith, Sr.	Newsoms District Denise B. Bunn	At Large Dr. Deborah Goodwyn William Worsham
--	--	---------------------------------------	--	--------------------------------------	--	------------------------------------	--



# WASH YOUR HANDS

*Prevent the Spread of Germs*



The CDC recommends that everyone PRACTICE, preventative measures to help avoid illness, such as:

- Avoid close contact with people who are sick
- Avoid touching your eyes, nose and mouth
- Stay home when you are sick
- Cover your cough or sneeze with tissue, then throw the tissue in the trash
- Clean and disinfect frequently touched objects and surfaces
- Wash your hands often with soap and water for at least 20 seconds
- Use an alcohol-based hand sanitizer, if soap and water are not readily available

**SOUTHAMPTON COUNTY PUBLIC SCHOOLS**  
**DR. GWENDOLYN P. SHANNON, DIVISION SUPERINTENDENT**





# Free Meals Available

**Southampton County Public Schools**  
**at Riverdale Elementary School**

Monday and Thursday 9:00 a.m. - 11:00 a.m.

Pick up enough food for three (3) days.

**Breakfast and Lunch**

**Anyone 18 and under**

31023 Camp Pkwy, Courtland, VA 23837

Dr. Gwendolyn Shannon, Division Superintendent 757-653-4464

Made with PosterMyWall.com



**Capron  
Elementary**  
10:00 a.m. - Noon

**Meherrin  
Elementary**  
10:00 a.m. - Noon

**Nottoway  
Elementary**  
10:00 a.m. - Noon

**Riverdale  
Elementary**  
9:00 a.m. - 11:00 a.m.

Southampton Middle and Southampton High School students may pick up meals from any location.

# Serving Our Own

## FREE MEALS

Monday, March 23rd and  
Thursday, March 26th

Students of Southampton County Public Schools  
and anyone 18 or under who resides in the same  
household as the student.





# **SOUTHAMPTON COUNTY PUBLIC SCHOOLS**

**MONDAY, MARCH 30TH  
&  
THURSDAY, APRIL 2ND**

# **FREE MEALS**

**SOUTHAMPTON COUNTY PUBLIC SCHOOLS FAMILIES!  
WE LOOK FORWARD TO SEEING YOU AND YOUR CHILDREN  
FOR ANOTHER MEAL DISTRIBUTION.**

**STUDENTS OF SOUTHAMPTON COUNTY PUBLIC SCHOOLS  
AND ANYONE 18 OR UNDER WHO RESIDES IN THE SAME  
HOUSEHOLD AS THE STUDENT.**

**PLEASE CONTINUE TO BRING YOUR CHILDREN WITH YOU  
WHEN PICKING UP FOOD.**

**SOUTHAMPTON HIGH AND MIDDLE SCHOOL STUDENTS  
MAY PICK UP MEALS AT ANY LOCATION**

**DRIVE-THRU SERVICE WILL BE AVAILABLE  
AT THE FOLLOWING SCHOOLS**

**RIVERDALE ELEMENTARY 9AM-11AM**

**CAPRON ELEMENTARY 10AM -NOON**

**NOTTOWAY ELEMENTARY 10AM -NOON**

**MEHERRIN ELEMENTARY 10AM -NOON**



**DR. GWENDOLYN P. SHANNON, DIVISION SUPERINTENDENT  
757-653-4464 CELLULAR**

**SOUTHAMPTON COUNTY PUBLIC SCHOOLS**

**FREE WIFI**



**Available At All Schools**

# **WIFI ZONE**

**OPEN TO THE PUBLIC**

**Kajeet MiFis available upon request.**

Limited Supply Available.

## **Locations for Best Reception**

SHS-Front Drop Off Loop  
SHS/SMS -Vo-Tech Bus Parking Lot  
Capron- Beside Cafeteria  
Meherrin- Front Drop Off Loop  
Nottoway- Front Drop Off Loop  
Riverdale- Front Drop Off Loop & Back Bus Parking Lot  
Fresh Start Center- Front of Cafeteria

**Tech Support 757-653-7443**

**Hours 8 a.m. to 8 p.m.**

Mr. Bill Hatch, Technology Supervisor  
Dr. Gwendolyn Shannon, Division Superintendent, 757-653-4464





# Southampton County Public Schools



**Request A Kajeet  
TODAY**

**Use the Link Below!**

<https://forms.gle/EqA9Pe3B1AXn9dwd9>

**STUDENT MIFI INTERNET HOTSPOT  
SUBMIT A KAJEET  
REQUEST FORM TODAY!**

<https://forms.gle/EqA9Pe3B1AXn9dwd9>

Take a few minutes and fill out the information needed to complete the request form for your child.

Southampton County Public Schools  
Dr. Gwendolyn P. Shannon, Division Superintendent  
[www.southampton.k12.va.us](http://www.southampton.k12.va.us)



# **SOUTHAMPTON COUNTY PUBLIC SCHOOLS ALL MIDDLE SCHOOL PARENTS**

## **DRIVE-THRU & PICK UP**



Mr. Darian Bell, Principal  
757-653-9250

[WWW.SOUTHAMPTON.K12.VA.US](http://WWW.SOUTHAMPTON.K12.VA.US)

# **Student iPads**

**SOUTHAMPTON MIDDLE SCHOOL  
PICK UP FROM 12:00 PM - 4:00 PM**

**MON. APRIL 6, 2020, 8TH GRADE  
TUES. APRIL 7, 2020, 7TH GRADE  
WED. APRIL 8, 2020, 6TH GRADE**

Mr. Bill Hatch, Computer Scientist & Technology Specialist  
Mrs. Joan McCullough, Instructional Technology Resource Teacher  
Dr. Gwendolyn Shannon, Division Superintendent

757-653-2692 OR 757-653-4464





# TEACHER SCHOOLGY TRAINING

SOUTHAMPTON COUNTY PUBLIC SCHOOL

Monday & Tuesday  
April 6th and 7th

## TRAINING VIRTUAL SESSIONS

8:00 A.M. - 10:00 A.M. INTRODUCTION TO SCHOOLGY

10:30 A.M. - 12:30 P.M. INTRODUCTION TO SCHOOLGY

1:00 P.M. - 3:00 P.M. INTERMEDIATE SCHOOLGY USERS

**SPACE IS LIMITED TO 20 TEACHERS PER SESSION!**

**REGISTER** at [bit.ly/SCPSSchoolgyTraining](https://bit.ly/SCPSSchoolgyTraining)

SOUTHAMPTON COUNTY PUBLIC SCHOOLS

DR. GWENDOLYN L. SHAWMUT, DISTRICT SUPERINTENDENT



Wednesday  
April 8th

# PARENT SCHOLOGY TRAINING

SOUTHAMPTON COUNTY PUBLIC SCHOOL

TRAINING VIRTUAL SESSIONS

10:00 A.M. - 11:00 A. M. INTRODUCTION TO SCHOLOGY FOR PARENTS

7:00 P.M. - 8: 00 P.M. INTRODUCTION TO SCHOLOGY FOR PARENTS

**A NEW WAY TO CONNECT WITH YOUR CHILD'S EDUCATION!**

**REGISTER** at [bit.ly/SCPSSchoolologyTraining](https://bit.ly/SCPSSchoolologyTraining)

SOUTHAMPTON COUNTY PUBLIC SCHOOLS

Mrs. Shellie McHenry, Technology Innovation Coach

DR. GWENDOLYN P. SHANNON, DIVISION SUPERINTENDENT



# Southampton County Public Schools

## FREE MEALS

**MONDAY, APRIL 6TH  
&  
THURSDAY, APRIL 9TH**

**SOUTHAMPTON COUNTY PUBLIC SCHOOLS FAMILIES!  
WE LOOK FORWARD TO SEEING YOU AND YOUR CHILDREN  
FOR ANOTHER MEAL DISTRIBUTION.**

**STUDENTS OF SOUTHAMPTON COUNTY PUBLIC SCHOOLS  
AND ANYONE 18 OR UNDER WHO RESIDES IN THE SAME  
HOUSEHOLD AS THE STUDENT.**

**PLEASE CONTINUE TO BRING YOUR CHILDREN WITH YOU  
WHEN PICKING UP FOOD.**

**SOUTHAMPTON HIGH AND MIDDLE SCHOOL STUDENTS  
MAY PICK UP MEALS AT ANY LOCATION**

**DRIVE-THRU SERVICE WILL BE AVAILABLE  
AT THE FOLLOWING SCHOOLS**

**RIVERDALE ELEMENTARY 9AM-11AM**

**CAPRON ELEMENTARY 10AM -NOON**

**NOTTOWAY ELEMENTARY 10AM -NOON**

**MEHERRIN ELEMENTARY 10AM -NOON**



**DR. GWENDOLYN P. SHANNON, DIVISION SUPERINTENDENT  
757-653-4464 CELLULAR**

**SOUTHAMPTON COUNTY PUBLIC SCHOOLS**



**WE WILL NOT  
PROVIDE  
MEALS  
DURING  
SPRING BREAK**

**THE MEAL SERVICE WILL RESUME  
THURSDAY, APRIL 23, 2020.  
ENJOY YOUR SPRING BREAK.**



# SOUTHAMPTON COUNTY PUBLIC SCHOOLS

**MEAL  
DISTRIBUTION  
WILL RESUME  
THURSDAY,  
APRIL 23, 2020.**

**RIVERDALE 9-11  
CAPRON 10-12  
MEHERRIN 10-12  
NOTTOWAY 10-12**

**DR. GWENDOLYN SHANNON,  
DIVISION SUPERINTENDENT**





**SOUTHAMPTON COUNTY PUBLIC SCHOOL DIVISION**  
**EXPANDING EXCELLENCE\***

We thank you for your continued encouragement, collaboration, and support, we are truly stronger together. During these times of extraordinary disruptions to our daily routines, we hold fast to the motto:

*We Rise By Lifting Others\**

Stay safe, be in service, and *telecheck* on friends and loved ones.