



**SOUTHAMPTON COUNTY PUBLIC SCHOOL DIVISION
DEPARTMENT OF HUMAN RESOURCES**

Post Office Box 96 · Courtland, Virginia 23837
Phone (757) 653-2692 · Fax (757) 653-9422

Social Worker

Job Summary: The Social Worker is responsible for promoting and enhancing the overall academic mission by alleviating learning barriers and assessing the needs of students, families, and schools and implementing direct case services, crisis intervention services, and advocacy support.

FLSA Status: Exempt

Work Year: 12 months

Supervisory Responsibilities: None

Reports to: Director of Special Education & Student Services

Salary: Determined by education and experience

Education and Experience:

- Licensed in the Commonwealth of Virginia as a school social worker, required
- Master's degree in related field, required
- Two years successful social work experience post master's level, preferred

Required Skills/Abilities:

- Knowledge of early childhood development and family dynamics
- Ability to effectively and appropriately assess the academic, emotional and social needs of students
- Ability to provide crisis intervention services to students, families and schools
- Skilled in direct case service delivery
- Ability to effectively advocate for students, families and schools
- Ability to communicate clearly, both written and verbal
- Ability to work collaboratively with district staff, local school staff and community partners

Duties/Responsibilities:

- Assists in the planning, implementation and evaluation of programs identified to promote academic achievement.
- Conducts student, family and school needs assessment and develop long-term and short-term intervention plans consistent with needs assessment.
- Provides direct case services to address academic, social and emotional concerns.
- Conducts home visits after consultation with administration and /or upon school social worker assessment to establish effective communication between the parent/guardian and school.
- Provides crisis intervention support to students, families and local schools for situations affecting attendance, social /emotional health, and school environment.

- Serves as the liaison between families and schools concerning compliance with state compulsory attendance law.
- Collaborates with local schools to address student social emotional issues impacting regular school attendance.
- Advocates for appropriate services on behalf of students families and schools.
- Coordinates student/family utilization of community resources.
- Provides student centered services to assist with adjustment, attendance, academic achievement and mental health issues and social emotional learning.
- Consults with local schools and the Department of Family and Children Services concerning all forms of suspected child abuse and neglect.
- Serves as a liaison between the district and community services agencies.
- Maintains accurate case records and documentation of services provided to students, families and schools.
- Completes and submit monthly reports in accordance with departmental standards to the Director of Special Education & Student Services.
- Maintains documentation of provided student services, case files and all other student information in accordance with SCPS policy and procedure.
- Actively participates in appropriate professional development and monthly staff meetings to enhance knowledge and skills.
- Supports the integration of school wide social and emotional learning education for assigned schools.
- Maintains professional relationships, attitudes and work ethic.
- Performs other related duties as assigned.

Evaluation: Performance of this job will be evaluated in accordance with the provisions of the Southampton County School Board's policy manual.

Physical Requirements: This is an itinerant position and requires travel between schools. While performing the duties of this job, the employee is regularly required to sit; reach with hands and arms; and talk or hear. The employee frequently is required to stand and walk. The employee must have the ability to lift and/or move 10 to 20 pounds and occasionally lift and/or move up to 50 pounds with assistance. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

To apply electronically, please visit <https://www.applitrack.com/southampton/onlineapp/>

Southampton County Public Schools is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws in employment or any of its programs or activities. The Compliance Officer for Southampton County Public Schools for the above statues is the Director of Human Resources. P.O. Box 96, 21308 Plank Road, Courtland, VA 23837, (757) 653-2692.