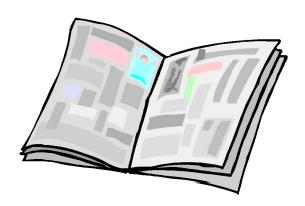
Federas Federas



Created by

Bibliography

Purpose

A bibliography is a list of books and their authors used to gather information for a report.

Example	

Bold Print

Purpose

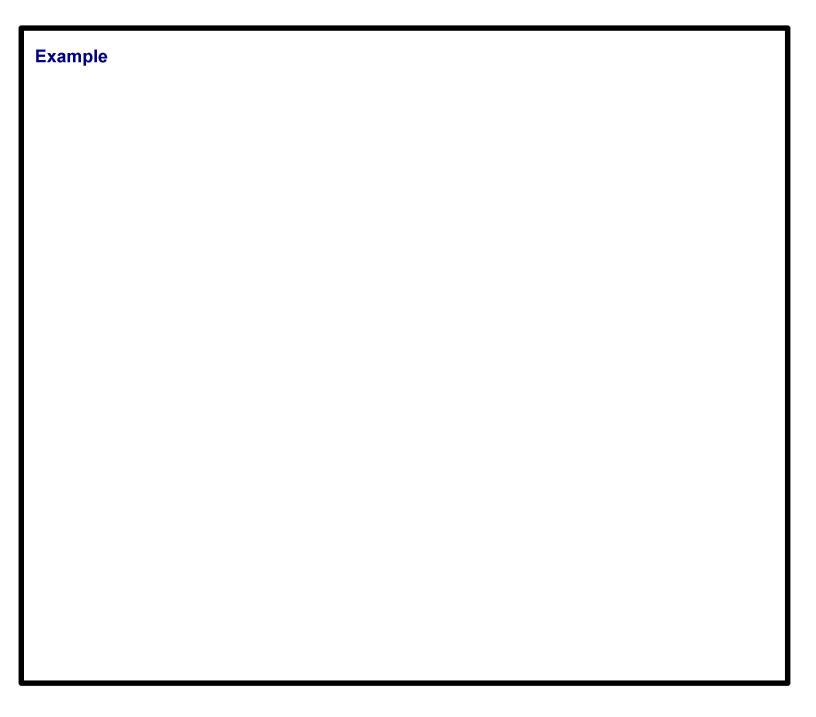
Bold print calls attention to new and important words that can often be found in the glossary.

Example	

Bullets

Purpose

Bullets organize information in a list.



Caption

Purpose

A caption is the words next to or underneath a picture that explain what it is or is about.

Example	

Colored Print

Purpose

Colored print calls attention to new and important words that can often be found in the glossary.

Example	

Diagram

Purpose

A digram is a drawing that shows the parts of something.

Example	

Fact Box

Purpose

A fact box gives additional information about a topic.

Example	

Glossary

Purpose

A glossary alphabetically lists new or important words and shows or tells what they mean.

Example	

Graph

Purpose

A graph shows information in a visual way so that it is more easily understood by readers.

Example		

Heading

ur	'n	^	S	_
uı	v	v	Э	C

A heading tells the reader what the section is about.

Example	

Illustration

Purpose

An illustration is a hand-drawn picture that helps the reader visualize the text.

Example	

Index

Purpose

An index is an alphabetical listing of the subjects, people, and places found in the text.

Example	

Italic Print

Purpose

Italic print is slanted text that identifies new or important words.

Map

Purpose

A map is a picture that shows the location of things or places.

Example		

Parentheses

Purpose

Parentheses are curved marks used to identify additional information in a sentence.

Example	

Photograph

Purpose

A photograph is a picture made with a camera that shows how things look in real life.

Example	

Pronunciation Guide

Purpose

A pronunciation guide tells the reader how to say a new word.

Example	

Sidebar

Purpose

A sidebar gives additional information related to a topic or picture. It is usually located at the side of the page.

Example		

Subheading

Purpose

A subheading helps the reader "chunk" the text into smaller parts that are related to the heading.

Example		

Table of Contents

Purpose

A table of contents gives the heading and beginning page number of each section in a book.

Example	

Table

Purpose

A table is a chart of information presented in a visual way. It is often used to compare things.

Example		

Timeline

Purpose

A timeline is a chart that helps a reader see important events in order.

Example	

Title

Purpose

The title is the name of the book.

